



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
September 28, 2020**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held As A Zoom Meeting
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items
Dated This 23rd Day Of September, 2020**

It is noted that the Meeting is closed to in-person public attendance, but the public is invited to view/listen to the Regular Meeting via a YouTube live stream link which will be available on the Library's website prior to the start of the Meeting.

Public comment can be made in-person at the Library Services Center or submitted in writing in advance at indypl.org/contact.

**JUDGE JOSE D. SALINAS
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. **Branch Manager's Report** – Deb Ehret, Former Manager, Spades Park Branch Library, will provide a report on the branch's services to the community. (enclosed)

4. **Public Comment and Communications**

- a. **Public Comment**

In lieu of the extreme emergency facing our city and in keeping with the Executive Order issued by the Governor, the public will not be invited to physically attend this meeting but has the ability to view/listen/comment at the Regular Meeting via a live stream YouTube link which will be available on the Library's website prior to the start of the Meeting.

5. **Approval of Minutes**

- a. **Regular Meeting, August 24, 2020** (enclosed)

COMMITTEE REPORTS

6. **Finance Committee (Patricia A. Payne, Chair; Raymond J. Biederman, Curtis Bigsbee)**

- a. **Report of the Treasurer – August 2020** (enclosed)
 - b. **Resolution 39 – 2020** (Transfer Between Classifications and Accounts) (enclosed)
 - c. **Resolution 40 – 2020** (Approval of the Final Bond Resolution for the 2020 Bonds Funding the Multi-Facility Renovation and Equipment Acquisition Project) (enclosed)
 - d. **Budgeting for Equity Presentation** (enclosed)

7. **Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)**

8. **Facilities Committee (Dr. Terri Jett, Chair; Curtis W. Bigsbee, Dr. Khuala Murtadha)**

9. Strategic Planning Committee (Dr. Terri Jett, Chair; Dr. Khuala Murtadha, Judge Jose D. Salinas)

- a. **Strategic Plan Update** – Garrett Mason, Strategic Planning Assessment Officer, will give the Update. (at meeting)

10. Library Foundation Update – (Rev. T. D. Robinson, Library Board Representative)

11. Report of the Chief Executive Officer

a. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (41 – 2020)**

Enclosed.

- b. **Report on Core Collection Work and Opening Day Collections** – Deb Lambert, Collection Management Director, will give the Report. (at meeting)

UNFINISHED BUSINESS

12.

NEW BUSINESS

13.

DISCUSSION AND AGENDA BUILDING

- 14. Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

October, 2020 –

INFORMATION

15. Materials

There were no materials available to distribute to the Board.

16. Board Meeting Schedule for 2020 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2020** – *Current calendar will be updated each month, **as necessary**, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

17. Notice of Special Meetings

18. Notice of Next Regular Meeting

Monday, October 26, 2020, at the Library Services Center, 2450 North Meridian Street, at 6:30 p.m.

It is noted that this meeting may be changed to a virtual (Zoom) meeting depending on circumstances at the time.

19. Other Business

20. Adjournment



Spades Park Branch Library

1801 Nowland Ave
Indianapolis, IN 46201
317.275.4520

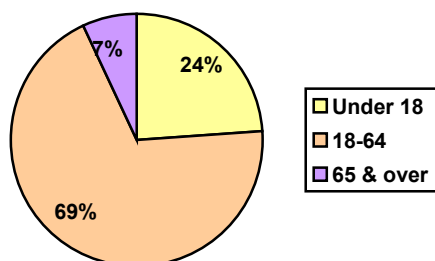


Who we are:

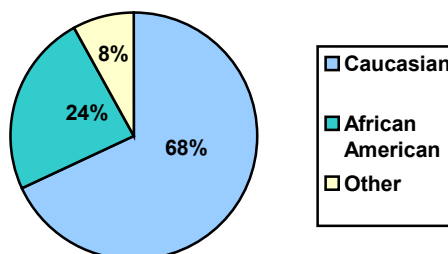
- 2 FT Librarians (incl. Manager)
- 1 Circulation Supervisor I
- 2 Computer Lab Assistant IIs (20 hrs. each)
- 1 Hourly Library Assistant II (15 hrs.)
- 1 Hourly Library Page (15 hrs.)

Who we serve:

Population Distribution



Racial Distribution



- **Total base population** is 9,796.¹
- **Housing:** 27% owner-occupied, 42% rentals, 31% vacant.
- **Schools:**
 - **Five IPS Schools:** Arsenal Technical HS, Harshman Magnet Middle School, three elementary schools: 14, 54, and 74. School 14 is now an Innovation School in 2018-19, run by Urban Act Academy; it has preschool through eighth grade. School 54 also struggles; School 74 is a Spanish immersion school.
 - **Two charter school** – Paramount School of Excellence Brookside, with both elementary and middle school grades, and Paramount School of Excellence Cottage Home, opening this fall.
 - **Two private schools** – The Oaks Academy and Holy Cross School, both with preschools; Oaks Academy goes through grade 5, while Holy Cross continues through grade 8.
- **Education:** 27% with no H.S. degree, 53% with H.S. degree, and 20% with bachelor degree or higher
- **Employment Professions:** 54% white collar, 46% blue collar

¹ 2016 SAVI Community Profile

How we serve:

- 3,073 registered borrowers at Spades Park or 33% of the total population in the service area²
- 37,187 door count in 2019
- 44,078 agency circulation in 2019
- 43,990 agency check-ins in 2019
- 578 programs in 2019
- 4561 attendance of programs 2019
- 835 reference assists in 2019³
- 14,119 Holds placed in 2019
- 278 new cards in 2019

Our Story:

Spades Park Library is one of the two remaining Carnegie libraries in the IndyPL system. The building was built on land donated by Michael H. Spades. The library was built in the Italianate Style with oriental brick and a red tile roof. It was formally dedicated on March 22, 1912. Both libraries were given History Landmark status in 2016. The inside of the branch was last renovated in **1986**, while the outside of the branch was refreshed in the summer of 2017.

Nine Neighborhood Associations (Brookside, Cottage Home, Holy Cross, NOBO (North of Brookside), Spades Park, Springdale, Willard Park, Windsor Park, and Woodruff Place) are very active on the Near-Eastside and several meet in our community room. Community partners include NESCO, Near-Eastside Area Renewal (NEAR), the John H. Boner Center, and the Circle City Industrial Center (the old Schwitzer Plant), revitalized with artists and micro manufacturers, including RUCKUS, a local maker space run by Riley Area Development, and a Pop-up Library home. More recent partners include the Near Eastside Business Association and People Health Center, home to two Little Libraries.

Spades Park has eleven public computers all with the Internet and Microsoft Office, including one express station. There is also a scanner/photocopier/printer for public use, and a public fax. The computers are frequently used at the branch, by both adults and youth.

Spades Park also has 10 laptops, used for the Job Center started in January 2018, and popular STEAM programming for children, as well as with Dream Alive, a teen group from Arsenal Tech, working on resume preparation and career assessments. Spades Park is also proud to have a Seed Library, started in March 2017, which distributed over 30,000 seeds since we opened.

² Annual Public Service Statistics for 2018

³ Based on 2019 Desk Tracker reporting

Prepared by
Deb Ehret, former Spades Park Branch Manager

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
AUGUST 24, 2020**

* * * * *

The Indianapolis-Marion County Public Library Board met electronically via Zoom and/or telephone on Monday, August 24, 2020 at 6:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Judge Salinas called the meeting to order. Mr. Biederman acted as Secretary.

2. Roll Call

Members present electronically: Mr. Biederman, Mr. Bigsbee, Dr. Jett, Dr. Murtadha, Ms. Payne, Rev. Robinson and Judge Salinas

Members absent: None

3. Branch Manager's Report

Tia Jah Wynne Ayres, Manager, Pike Branch Library, reviewed the Report that had been distributed to the Board.

She provided some background information about the long history Pike has with teens in the building. Over the years, Library personnel have sought to address the situation. Most recently, off duty police officers were hired to assist with the problem. This proved to be the best remedy. The number of teen incidents in the branch went from 18 to two. Right now, the pandemic is limiting the number of teens who are visiting the branch so there is uncertainty how this year will progress.

Ms. Ayres mentioned that the opening of the new Eagle and Michigan Road branches have impacted door count and circulation at Pike.

Recently, the Library hired Tyrone Chandler, as the new Public Services Specialist at Pike. Mr. Chandler's job is to engage with teens and make Pike a place that they visit for a purpose, not just to hang out. She noted that Mr. Chandler is well suited for this position. He previously held positions as a teacher and a Dean of Students.

Judge Salinas and Dr. Murtadha asked Ms. Ayres to keep stats on this teen initiative. We need to hear the voices of our young people. They also agreed this was a step in the right direction.

4. Public Comment and Communications

In view of the extreme emergency facing our city, and in keeping with the Executive Order issued by the Governor, the public was not invited to physically attend the meeting but had the ability to view/listen to the Regular Meeting via a live stream YouTube link.

At this time, it was noted that Michael Torres, a Library staff member, wished to address the Board via Zoom. Mr. Torres made the following statement:

Good evening Board of Trustees and Patrons of Indianapolis Public Library. My name is Michael Torres. I am a 23-year veteran of the library and president of our union, AFSCME Local 3395 representing Frontline and Support staff of Indy PL. Over 200+ members fall under our responsibility of representation. I am here tonight to share feedback and options from a survey the union sent to its members at Central Library concerning the ongoing weddings.

This morning the Indiana Department of Health reported 618 new Coronavirus cases, almost 86,000 positive cases and 3000 deaths.

Every wedding set up is a reminder of the daily sacrifices staff are making to avoid friends and family. One member has not seen their 80-year-old mother since we reopened because they cannot justify potentially exposing her to the virus. Another is out and without pay because her husband is a high risk. These are just two examples of the daily sacrifices some staff are making. Along with the constant cursing we encounter after asking patrons to pull their masks up, it is not always a pleasant place to be. I imagine this happens at all branches, the weddings take it to another level.

When staff were asked 'what is your stress level when weddings happen'?

8% said they were extremely low

87% said they were high, moderately high and extremely high

When staff were asked to rate the level of concern they felt leadership had on our health and safety.

2% felt it was extremely high

47% felt it was low

When asked if they were fearful coming to work the day after a wedding.

70% said yes

30% said no

When asked if weddings should continue.

91% said no

The final question on the survey is an open ended question offering options for staff scheduling before, during and after a wedding. One option was to close Central library the day of and the day after the wedding. Another would like for the Library to be totally transparent about how much money is being made by hosting these unsafe events. In the event that a confirmed case of COVID is linked to a large event hosted at Central, we can know how for much the Library decided its staff and patrons' health and safety is worth. Lastly, how does having weddings fit into the library's mission, especially during a pandemic.

At last month's board meeting, CEO Nytes said all large events were canceled other than that wedding Saturday night. You can imagine how relieved the staff at Central library were learning the weddings were done. But that is not what is happening. We have had four weddings since the last board meeting, two, possibly three are scheduled for September and five remaining according to the 2020 schedule. Every time CEO Nytes is asked about them, she says Dr. Caine was consulted and approved the weddings, which you all heard that last month.

We can't stay silent when we are making sacrifices or as a member put it "why the good times of a privileged few should take precedence over the health and safety of staff, patrons, and their families".

Now for the ask:

We would like the board to create a policy about hosting events during medical emergencies such as this pandemic.

*Thank you,
Michael Torres, AFSCME Local 3395*

Mr. Biederman thanked Mr. Torres for the information.

Mr. Bigsbee asked Mr. Torres to provide a copy of the survey referenced in his remarks to the Board members.

Dr. Jett requested information on the revenues being generated by these events. She noted that she was at Central Library on Saturday and viewed the pre set-up for the evening's wedding. She was concerned that social distancing was not being practiced. She took pictures and would be happy to share those with the other Board members.

Judge Salinas noted that he understands the concerns expressed and thinks that the Board needs to look at a policy. The Board discussed this matter and advised that they would consider the issue as a future Agenda item.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Regular Meeting, July 27, 2020

The minutes were approved on the motion of Mr. Bigsbee, seconded by Rev. Robinson, and the following roll call vote:

Mr. Biederman – Aye
Mr. Bigsbee – Aye
Dr. Jett – Aye
Dr. Murtadha – Aye

Ms. Payne – Aye
Rev. Robinson – Aye
Judge Salinas – Aye

COMMITTEE REPORTS

6. Finance Committee (Patricia A. Payne, Chair; Raymond Biederman, Curtis Bigsbee)

a. Report of the Treasurer – July 2020

Ijeoma Dike-Young, Chief Financial Officer, discussed the Report of the Treasurer. She commented that year-to-date revenues and expenditures are as expected, considering the impact of the pandemic. Through July, the Library had collected 52% of its yearly anticipated revenues, compared to 56% at this time in 2019. She projected that this shortfall will be made up in the second half of the year with additional property tax revenues. On the expenditures side, the Library has spent less on utilities, hourly salaries, conferences, and printing, among other items.

Ms. Payne made the motion, which was seconded by Mr. Bigsbee, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

b. Resolution 30 – 2020 (Resolution for Appropriation and Tax Rates)

Ms. Dike-Young advised that the Board had received information about the 2021 Budget at the recent Special Meeting. She reminded everyone that the proposed Budget for 2021 totals \$71 million which includes appropriations for the General, Rainy Day, Debt Service and Bond funds. Ms. Dike-Young pointed out that there are no monies in the 2021 Budget for the Library Improvement Reserve Fund. The adopted tax levy is \$64.7 million, and the adopted tax rate is \$0.1450. The Budget includes at 4.2% increase in the growth rate for the tax levy.

After full discussion and careful consideration of Resolution 30 – 2020, the resolution was adopted on the motion of Ms. Payne, seconded by Mr. Bigsbee, to approve Resolution 30 – 2020 for Appropriation and Tax Rates – 2021 Budget.

Resolution 30 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

c. **Resolution 31 – 2020** (Resolution to Set Maximum Tax Rate for Combined Debt Service Funds for 2021 Budget Year)

Ms. Dike-Young advised that approval is being sought for an adjustment to the Library's debt service fund tax rate so that it will not exceed \$0.0318 per \$100 of assessed valuation payable in 2021. She explained that the rate is in keeping with the Library's promise to the City-County Council in 2014 to keep the rate steady as it continues with the various capital projects. It was noted that the Library's budget is not finalized until it is approved by the City-County Council at their October 12, 2020 meeting, and then it goes on to the Department of Local Government Finance for final approval.

After full discussion and careful consideration of Resolution 31 – 2020, the resolution was adopted on the motion of Ms. Payne, seconded by Mr. Bigsbee, to approve Resolution 31 – 2020 to Set Maximum Tax Rate for Combined Debt Service Funds for 2021 Budget Year.

Resolution 31 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

d. **Resolution 32 – 2020** (Resolution to Eliminate Per Day Late Fines)

John Helling, Public Services Director, mentioned that Library management would like to pursue eliminating “per day” late fines and waiving of historical debt associated with such fines. The Library has seen a steady decline in fines revenue. Fines disproportionately affect patrons of color and those who live in low income areas. Going fine free will allow staff to focus more on customer service and allow many patrons to re-engage with the Library. It is anticipated that implementation would begin in January 2021. The assumption that late fines would be eliminated has been accounted for in the 2021 Budget.

Mr. Bigsbee commented that he is hesitant to eliminate fines that bring in \$500,000 in revenue a year to the Library, particularly in light of the fact that staff will not be receiving any big raises,

Mr. Helling replied that he understood Mr. Bigsbee's sentiments and it is a valid concern. To replace that lost revenue, Library administration has discussed the possibility of raising the fines on lost/damaged items.

After full discussion and careful consideration of Resolution 32 – 2020, the resolution was adopted on the motion of Mr. Bigsbee, seconded by Dr. Jett, to approve Resolution 32 – 2020 to Eliminate Per Day Late Fines.

Resolution 32 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Rev. T. D. Robinson, Chair; Patricia A. Payne, Judge Jose D. Salinas)

a. Resolution 33 – 2020 (289 Leave Donation Program for Medical Emergencies)

Katherine Lerg, HR Director, discussed the policy. She explained that the proposed policy is intended as an employee leave-sharing arrangement resulting from the COVID-19 outbreak to help qualifying employees who suffer severe hardship requiring them to miss work even though they have exhausted all available time or wage replacement benefit. As per IRS requirements, the leave time donated to an employee is taxed to the receiving employee instead of the donating employee.

After full discussion and careful consideration, Ms. Payne made the motion, which was seconded by Rev. Robinson, to approve Resolution 33 – 2020, the Leave Donation Program for Medical Emergencies.

Resolution 33 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

b. Resolution 34 – 2020 (238 Personal Leave Policy)

Ms. Lerg reviewed the Personal Leave Policy. She noted that tonight's action will amend Policy 238 to allow benefits-eligible, full-time employees unable to come to work because of the need to care for their child whose school is closed or has chosen for their child to receive remote instruction for COVID-19 reasons to apply for and be approved for an unpaid personal leave of absence. If approved, this amendment would be in force until December 31, 2020.

A lengthy discussion took place among the Board members about the policy. Several members commented that the policy should also cover employees who must care for other family members.

After full discussion and careful consideration, Rev. Robinson made the motion, which was seconded by Mr. Bigsbee, to approve Resolution 34 – 2020, the Personal Leave Policy.

Resolution 34 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Abstain	Judge Salinas – Aye
Dr. Murtadha – Abstain	

The resolution is appended to, and made a part of, these minutes.

8. Facilities Committee (Dr. Terri Jett, Chair; Curtis Bigsbee, Dr. Khuala Murtadha)

- a. **Resolution 35 – 2020** (Authorization to Issue an Order and Request for Bids for Sale of Real Estate – 3325 Lowry Road, Indianapolis, IN)

Sharon Smith, Facilities Director, discussed the resolution. She mentioned that the Library will solicit competitive, public bids for the sale of the property located at 3325 Lowry Road. The bidding process will remain open for 60 days, and the property will be sold in “as is” condition. A minimum bid of \$400,000 will be established. Bids are to be opened at a later date,

After full discussion and careful consideration, Dr. Murtadha made the motion, which was seconded by Mr. Biederman, to approve Resolution 35 – 2020, the Authorization to Issue an Order and Request for Bids for Sale of Real Estate – 3325 Lowry Road, Indianapolis, IN.

Resolution 35 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 36 – 2020** (Authorization to Purchase Property at 3660 62nd Street for the Glendale Branch Replacement Project)

Ms. Smith reviewed the resolution. She noted that the Facilities Committee is seeking the Board’s approval to purchase the property at 3660 E. 62nd Street for the Glendale Branch Replacement Project. The former John Strange Elementary School is currently on this site. The Library and MSD of Washington Township have agreed on a purchase price of \$900,000 for 5.7 acres of the overall site on which the new branch would be located. Design work for the new branch will begin this Fall. Bids for construction will go out in the Fall of 2021, with a scheduled opening projected by the end of 2022.

After full discussion and careful consideration, Ms. Payne made the motion, which was seconded by Dr. Murtadha, to approve Resolution 36 – 2020, the Authorization to Purchase Property at 3660 62nd Street for the Glendale Branch Replacement Project.

Resolution 36 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

- c. **Resolution 37 – 2020** (Approval to Award an Equipment Purchase Order for the Lawrence Branch Marketplace Mobile Shelving Units)

The proposed resolution was discussed. Ms. Smith noted that Board approval is being sought to award a purchase order for the Lawrence Branch Marketplace mobile shelving units to Soudan Metals Co., Inc. for the total cost of \$53,492.

After full discussion and careful consideration, Dr. Murtadha made the motion, which was seconded by Dr. Jett, to approve Resolution 37 – 2020, the Approval to Award an Equipment Purchase Order for the Lawrence Branch Marketplace Mobile Shelving Units.

Resolution 37 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

9. **Strategic Planning Committee (Dr. Terri Jett, Chair; Dr. Khuala Murtadha, Judge Jose D. Salinas)**

Dr. Jett advised that the Committee did not have any items to report.

10. **Library Foundation Update**

August 2020 Library Foundation Update

Rev. Robinson provided the Update for August 2020.

News

We are having a virtual silent auction from August 21 – 31, 2020. We invite you to bid. You can view the site and sign up for an account at <https://circulate.givesmart.com>.

We reviewed program statuses for 2020 CAPS. Since many originally planned programs are unable to proceed because the Library is not holding in-person programming, programming staff and the Foundation created an interim program cycle. This gave Library staff an opportunity to create new programs to address current times. We received 14 new requests totaling \$31,000. We committed to funding all of them. Examples of larger initiatives include: Eiteljorg Cataloging, CBLC Poet Laureate program, Staff Diversity Training and Teen Art Club. We are working with staff on additional requests.

We have begun developing our 2021-2023 Strategic Plan. The participation of T. D. Robinson, Jackie Nytes and Garrett Mason will help ensure our plan aligns with the Library's. The finished plan will be voted on during our February 2021 Board Meeting.

We welcomed new two Directors to our Board: Michael Burley and Chris Mennel. We also adopted a new slate of officers: Drew Soshink, Chair; Jessica Barth, Vice Chair; Angela Mager, Secretary; Jason Dudich, Treasurer and Diane Herndon Borgmann, Immediate Past Chair.

Congratulations to the IndyPL staff on running successful youth and adult Summer Reading Programs during this challenging year. We are proud to support these efforts.

Donors

The Foundation thanks 140 donors who made gifts last month. The following are our top corporate and foundation contributors:

- Arthur Jordan Foundation
- Central Indiana Community Foundation
- Downtown Optimist Foundation
- Lilly Endowment, Inc.
- RJE Business Interiors
- The Eugene and Marilyn Glick Family Foundation

Program Support

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

- STEAM Preschool Storytime
- Virtual Programming Equipment
- Preschool Packaged Programs
- On the Road to Reading

Cultural

- Art for Families
- IYG Pop Up Library

- Curveside Ride (CEN)
- Virtual Sip and Paint
- Arts and Crafts Take Home Kits
- Big Read/Community Read
- LGBTQ+ History Project

Collections/IT

- Digital Encyclopedia of Indianapolis
- Racial Equity Materials
- Marion County Internet Library

Lifelong Learning

- Simple and Affordable Plant Based Cooking (CEN)
- Macrame Class
- Art of Protest
- World Language Computer Classes

General Library Support

- Staff Diversity Training

11. Report Of The Chief Executive Officer

a. Confirming Resolutions:

1) Resolution Regarding Finances, Personnel and Travel (38 – 2020)

Jackie Nytes, Library CEO, commented on the retirements of several long-term employees. Examples of length of service for these individuals were: 31 years, 28 years, 24 years, 20 years and 17 years.

Dr. Murtadha noted that she thought it was beautiful that these staff members have given an incredible amount of time to the Library. She wanted to know what the Library does to acknowledge these individuals.

Ms. Nytes replied that in a different time there would be more celebratory events but now it is more of a virtual recognition with notes sent from coworkers that are shared with the retiree. She also mentioned that employees are normally recognized at Staff Day with a monetary gift and a certificate for their years of service.

Dr. Murtadha and Ms. Payne felt that the Board and the Library should do more to honor long term retirees. Several options were discussed such as a letter from the Board, a special commendation, a planter, etc.

Judge Salinas mentioned that he was in favor of doing more for those retirees as long as everything is legal and that we stay in compliance with the rules of the Department of Local Government Finance.

At this time, Dr. Murtadha made a motion that the Board recognize Library retirees with many years of service with something more than a mention at a Board Meeting. Ms. Payne seconded the motion.

Judge Salinas asked if there were any objections to the motion. Hearing none, he declared the motion approved by acclimation.

Judge Salinas and Ms. Nytes will meet to discuss the appropriate form of acknowledgement from the Board for future long term retirees.

After full discussion and careful consideration, Mr. Bigsbee made the motion, which was seconded by Mr. Biederman, to approve Resolution 38 – 2020, the Resolution Regarding Finances, Personnel and Travel.

Resolution 38 – 2020 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Payne – Aye
Mr. Bigsbee – Aye	Rev. Robinson – Aye
Dr. Jett – Aye	Judge Salinas – Aye
Dr. Murtadha – Aye	

The resolution is appended to, and made a part of, these minutes.

b. COVID-19 Update

Ms. Nytes provided an update on the impact of COVID-19 on Library service. She shared that of the 38 employees who have been tested, only one tested positive. That individual, it was determined through contact tracing, was exposed to the virus at home and not at the Library. Door count is down about one-third from its usual level. Only a handful of branches have reached their occupancy limits. Ms. Nytes then acknowledged all branch managers for their efforts to manage staff and maintain service to patrons during this time.

UNFINISHED BUSINESS

12. None.

NEW BUSINESS

13. None.

AGENDA BUILDING

14. Future Agenda Items – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

September, 2020 – There were no items suggested.

At this time, Dr. Jett mentioned that she would appreciate receiving responses to the list of questions that she had sent to Judge Salinas via email on August 3, 2020. Those questions were as follows:

1. *What directives are we following with regard to weddings and large events if not the orders of the Mayor which state that no event over 50 people can take place?*
2. *I'd like an update on the CBLC Phase 2 and considering the grant is running out next year, the plans for moving it into our Operations to stabilize the staff and budget in addition to putting other fundraising mechanisms in place. I'd also like an update on any hiring or additional support for Nichelle that will be a part of the Phase 2.*
3. *I know that we are under a hiring freeze, except for the positions that Jackie determines to be necessary so it would be good for the Board to know what positions are being filled, and also if we have put additional diversity hiring practices in place.*
4. *A couple of years ago the staff responded to a Workplace Engagement Survey. I don't recall receiving an update on how some of the areas mentioned were addressed so that would be good to know.*
5. *What happened to the Dear CEO letters? We haven't heard about any since we became virtual. I would imagine that they can either be forwarded or scanned to us.*

Judge Salinas and Ms. Nytes shared information to address some of Dr. Jett's questions as follows:

- It is anticipated that more details/plans about the CBLC Phase 2 will be available in October.
- Ms. Nytes will provide information to the Board regarding the strategy concerning recent hires.
- A list of items that were contained in the Workplace Engagement Study was discussed. The full results of the study will be shared with the Board.
- Available CEO letters will be scanned and provided to the Board.

It was noted that more comprehensive responses will be prepared to address Dr. Jett's inquiries listed above.

INFORMATION

15. Materials

There were no materials available to distribute to the Board.

16. Board Meeting Schedule for 2020 (Notice and Place of Meeting) and Upcoming Events/Information

- a. **Board Meetings for 2020** – *Current calendar will be updated, as necessary, and additional information highlighted.*

- b. **Library Programs/Free Upcoming Events** – All Programs and Events are canceled until further notice.

17. Notice of Special Meetings

None.

18. Notice of Next Regular Meeting

Monday, September 28, 2020, at the Spades Park Branch Library, 1801 Nowland Avenue Road, at 6:30 p.m.

It is noted that this meeting might be changed to a virtual (Zoom) meeting depending on circumstances at the time and any pertinent orders from the Governor or Mayor.

19. Other Business

None.

20. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:15 p.m.

Raymond Biederman, Secretary to the Board



Indianapolis-Marion County Public Library
Report of the Treasurer for August 2020
Prepared by Accounting for September 28, 2020 Board Meeting

6a

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Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended August 31, 2020

		Annual			
		2020 Revised	Actual MTD	Actual YTD	% Budget
Revenue		Budget	8/31/2020	8/31/2020	Received
Property Taxes	31	35,756,871	-	16,929,357	47%
Intergovernmental	33	7,938,539	412,786	5,020,922	63%
Fines & Fees	35	667,500	14,139	161,525	24%
Charges for Services	34	627,100	32,676	241,494	39%
Miscellaneous	36	765,000	232,622	1,952,334	255%
Total		<u>45,755,010</u>	<u>692,223</u>	<u>24,305,632</u>	53%

		Annual			
		2020 Revised	Actual MTD	Actual YTD	% Budget
Expenditures		Budget	8/31/2020	8/31/2020	Spent
Personal Services & Benefits	41	28,533,984	1,964,663	16,976,503	59%
Supplies	42	1,405,276	42,628	464,520	33%
Other Services and Charges	43	16,716,181	858,960	7,592,247	45%
Capital Outlay	44	3,486,315	409,675	1,148,325	33%
Total		<u>50,141,756</u>	<u>3,275,925</u>	<u>26,181,595</u>	52%

Indianapolis-Marion County Public Library
Fund 101- Operating Fund - Detailed Income Statement
Month Ended August 31, 2020

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
TAXES						
311000 PROPERTY TAX	43,605,112	43,605,112	-	16,929,357	-	26,675,755
311300 PROPERTY TAX CAPS	(7,848,241)	(7,848,241)	-	-	-	(7,848,241)
TAXES Total	35,756,871	35,756,871	-	16,929,357	-	18,827,514
INTERGOVERNMENTAL						
332200 E-RATE REVENUE	248,400	248,400	52,628	149,673	-	98,727
335100 FINANCIAL INSTITUTION TAX REV	261,850	261,850	-	202,569	-	59,281
335200 LICENSE EXCISE TAX REVENUE	2,774,272	2,774,272	-	1,494,547	-	1,279,725
335400 LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	2,691,032	-	1,163,552
335500 COUNTY OPTION INCOME TAX	467,329	467,329	38,943	328,644	-	138,685
335700 COMMERCIAL VEHICLE TAX REVENUE	302,664	302,664	-	141,293	-	161,371
339000 IN LIEU OF PROP. TAX	29,440	29,440	-	13,165	-	16,275
INTERGOVERNMENTAL Total	7,938,539	7,938,539	412,786	5,020,922	-	2,917,617
CHARGES FOR SERVICES						
347600 COPY MACHINE REVENUE	-	-	-	126	-	(126)
347601 PUBLIC PRINTING REVENUE	351,300	351,300	18,448	118,863	-	232,437
347602 FAX TRANSMISSION REVENUE	60,000	60,000	6,885	30,599	-	29,401
347603 PROCTORING EXAMS	3,800	3,800	28	854	-	2,946
347604 PLAC CARD DISTRIBUTION REVENUE	83,000	83,000	-	53,719	-	29,281
347605 USAGE FEE REVENUE	12,000	12,000	820	7,980	-	4,020
347606 SET-UP & SERVICE - TAXABLE	15,000	15,000	1,750	6,975	-	8,025
347607 SET-UP & SERVICE - NON-TAXABLE	12,000	12,000	500	2,965	-	9,035
347608 SECURITY SERVICES REVENUE	18,000	18,000	780	5,077	-	12,923
347609 EVENT SECURITY	-	-	480	2,760	-	(2,760)
347620 CAFE REVENUE	12,000	12,000	-	615	-	11,385
347621 CATERING REVENUE	60,000	60,000	2,985	10,961	-	49,039
CHARGES FOR SERVICES Total	627,100	627,100	32,676	241,494	-	385,606
FINES						
351200 FINES	650,000	650,000	13,491	156,295	-	493,705
351201 OTHER CARD REVENUE	2,000	2,000	65	1,170	-	830
351202 HEADSET REVENUE	7,000	7,000	230	1,607	-	5,393
351203 USB REVENUE	6,000	6,000	286	1,866	-	4,134
351204 LIBRARY TOTES	2,500	2,500	67	588	-	1,912
FINES Total	667,500	667,500	14,139	161,525	-	505,975
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	2,500	2,500	41	1,099	-	1,401
360001 REVENUE ADJUSTMENT	-	-	0	1,086	-	(1,086)
361000 INTEREST INCOME	170,000	170,000	4,415	171,196	-	(1,196)
362000 FACILITY RTL REV - TAXABLE	100,000	100,000	4,666	24,557	-	75,443
362001 FACILITY RENTAL REV - NONTAX	64,000	64,000	(2,380)	1,839	-	62,161
362002 EQUIPMENT RENTAL REV - TAXABLE	1,000	1,000	850	4,600	-	(3,600)
362003 EQUIPMENT RENTAL REV - NONTAX	2,500	2,500	-	300	-	2,200
367004 OTHER GRANTS	225,000	225,000	225,000	225,000	-	-
MISCELLANEOUS Total	565,000	565,000	232,591	429,676	-	135,324
OTHER FINANCING SRCS						
392100 SALE OF SURPLUS PROPERTY	-	-	-	45,780	-	(45,780)
396000 REFUNDS	5,000	5,000	31	341,481	-	(336,481)

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
399000 REIMBURSEMENT FOR SERVICES	175,000	175,000	-	113,575	-	61,425
399001 INSURANCE REIMBURSEMENTS	20,000	20,000	-	1,021,821	-	(1,001,821)
OTHER FINANCING SRCS Total	200,000	200,000	31	1,522,658	-	(1,322,658)
REVENUE Total	45,755,010	45,755,010	692,223	24,305,632	-	21,449,378
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	18,059,744	17,878,748	1,316,843	11,166,091	-	6,712,657
412000 SALARIES HOURLY STAFF	1,820,444	1,805,589	76,467	797,290	-	1,008,299
413000 WELLNESS	35,000	35,000	280	12,476	-	22,524
413001 LONG TERM DISABILITY INSURANCE	44,075	44,075	4,352	34,397	-	9,678
413002 EMPLOYEE ASSISTANCE PROGRAM	23,500	23,500	3,200	12,800	6,400	4,300
413003 TUITION ASSISTANCE	25,000	25,000	4,000	12,647	-	12,353
413100 FICA AND MEDICARE	1,513,443	1,513,443	101,342	871,727	-	641,716
413300 PERF/INPRS	2,546,358	2,546,358	181,331	1,565,199	-	981,159
413400 UNEMPLOYMENT COMPENSATION	9,000	25,500	7,963	20,124	5,321	55
413500 MEDICAL & DENTAL INSURANCE	4,610,470	4,597,821	265,735	2,458,824	4,606	2,134,391
413600 GROUP LIFE INSURANCE	38,950	38,950	3,151	24,927	-	14,023
PERSONAL SERVICES Total	28,725,984	28,533,984	1,964,663	16,976,503	16,327	11,541,154
SUPPLIES						
421500 OFFICE SUPPLIES - FAC/PURCH	385,096	454,797	25,131	186,564	61,425	206,809
421600 LIBRARY SUPPLIES	186,000	195,879	2,501	40,187	14,037	141,656
421700 DEPARTMENT OFFICE SUPPLIES	373,800	440,776	8,085	157,520	22,636	260,620
422210 GASOLINE	44,000	46,321	1,142	7,953	18,055	20,312
422250 UNIFORMS	8,000	10,800	-	5,416	996	4,387
422310 CLEANING & SANITATION	165,000	118,405	5,768	52,546	25,526	40,333
429001 NON CAPITAL FURNITURE & EQUIP	128,000	138,298	-	14,334	-	123,964
SUPPLIES Total	1,289,896	1,405,276	42,628	464,520	142,676	798,080
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	219,000	251,500	9,506	136,180	10,304	105,016
431200 ENGINEERING & ARCHITECTURAL	25,000	25,000	-	-	-	25,000
431500 CONSULTING SERVICES	285,900	526,763	5,529	161,325	154,525	210,913
432100 FREIGHT & EXPRESS	7,000	7,485	124	2,803	2,710	1,972
432200 POSTAGE	64,650	64,650	-	33,455	1,074	30,121
432300 TRAVEL	36,400	36,385	189	5,115	-	31,270
432400 DATA COMMUNICATIONS	281,800	284,150	24,656	186,406	392	97,352
432401 CELLULAR PHONE	10,080	10,080	903	6,937	-	3,143
432500 CONFERENCES	143,100	142,600	-	29,254	8,450	104,896
432501 IN HOUSE CONFERENCE	96,530	97,905	-	12,987	2,796	82,122
433100 OUTSIDE PRINTING	177,116	195,833	1,784	57,752	12,683	125,397
433200 PUBLICATION OF LEGAL NOTICES	1,800	1,800	240	529	-	1,271
434100 WORKER'S COMPENSATION	172,612	173,694	19,661	56,009	-	117,685
434200 PACKAGE	261,023	261,023	47,093	121,470	-	139,553
434201 EXCESS LIABILITY	11,179	11,179	4,019	13,031	-	(1,852)
434202 AUTOMOBILE	21,162	21,162	5,384	14,640	-	6,522
434500 OFFICIAL BONDS	1,080	1,080	-	975	-	105
434501 PUBLIC OFFICIALS & EE LIAB	17,280	17,280	-	15,504	-	1,776
434502 BROKERAGE FEE	18,360	18,360	5,000	15,000	-	3,360
435100 ELECTRICITY	1,194,813	1,421,496	72,650	505,101	816,396	100,000
435200 NATURAL GAS	146,856	184,381	1,708	60,607	86,770	37,004
435300 HEAT/STEAM	400,190	492,658	14,377	149,361	293,107	50,190
435400 WATER	83,896	95,274	5,674	40,018	52,854	2,403
435401 COOLING/CHILLED WATER	553,664	553,664	-	226,485	309,338	17,842
435500 STORMWATER	24,990	24,990	56	11,442	12,358	1,190
435900 SEWAGE	96,789	98,414	7,640	53,512	44,154	748
436100 REP & MAINT-STRUCTURE	573,500	801,486	32,220	427,313	218,203	155,970
436101 ELECTRICAL	672,000	672,000	-	106,197	189,666	376,137

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
436102 PLUMBING	100,000	100,000	709	35,384	8,404	56,212
436103 PEST SERVICES	35,000	35,000	298	5,520	19,980	9,500
436104 ELEVATOR SERVICES	101,000	101,000	4,123	67,039	24,662	9,300
436110 CLEANING SERVICES	1,125,311	1,241,214	70,849	578,912	497,918	164,384
436200 REP & MAINT-EQUIPMENT	217,000	231,710	3,760	83,594	33,798	114,318
436201 REP & MAINT-HEATING & AIR	467,000	543,947	11,277	191,808	244,360	107,779
436202 REP & MAINT -AUTO	63,000	66,533	3,067	23,774	4,515	38,245
436203 REP & MAINT-COMPUTERS	361,600	370,324	14,786	275,449	47,790	47,084
437200 EQUIPMENT RENTAL	83,800	83,800	4,699	43,921	14,098	25,781
437300 REAL ESTATE RENTAL	448,458	448,458	52,729	291,679	-	156,779
439100 CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600 TRASH REMOVAL	68,563	76,523	7,805	61,927	11,033	3,563
439601 SNOW REMOVAL	382,500	455,405	-	141,000	55,631	258,774
439602 LAWN & LANDSCAPING	325,121	335,371	29,778	183,087	1,410	150,874
439800 DUES & MEMBERSHIPS	55,390	57,765	347	45,545	2,160	10,060
439901 COMPUTER SERVICES	297,500	202,549	2,442	137,203	-	65,346
439902 PAYROLL SERVICES	140,000	140,000	8,570	85,108	-	54,892
439903 SECURITY SERVICES	1,349,637	1,391,870	109,074	611,697	82,602	697,571
439904 BANK FEES/CREDIT CARD FEES	65,000	65,000	5,176	36,849	-	28,151
439905 OTHER CONTRACTUAL SERVICES	699,423	780,180	38,717	262,365	352,725	165,090
439906 RECRUITMENT EXPENSES	24,300	24,300	690	2,440	249	21,611
439907 EVENTS & PR	56,700	42,584	3,228	15,402	2,375	24,807
439910 PROGRAMMING	77,500	77,600	-	6,220	2,521	68,859
439911 PROGRAMMING-JUV.	150,000	152,960	150	19,593	18,690	114,677
439912 PROGRAMMING ADULT - CENTRAL	25,000	25,000	-	2,650	-	22,350
439913 PROGRAMMING EXHIBITS - CENTRAL	5,000	5,000	-	-	-	5,000
439930 MATERIALS CONTRACTUAL	2,129,795	3,129,795	228,275	1,934,674	-	1,195,121
451100 AUDIT FEES	15,000	15,000	-	-	-	15,000
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	14,491,368	16,716,181	858,960	7,592,247	3,640,700	5,483,234
CAPITAL						
443500 BUILDING	-	192,000	-	-	-	192,000
445100 CAPITAL - FURNITURE	-	7,154	-	7,154	-	-
445200 VEHICLES	80,000	104,663	-	41,745	-	62,918
445300 CAPITAL - EQUIPMENT	-	15,582	-	15,582	-	-
445301 COMPUTER EQUIPMENT	50,000	50,000	-	-	-	50,000
449000 BOOKS & MATERIALS	3,884,250	2,884,250	409,675	1,036,858	-	1,847,392
449100 UNPROCESSED PAPERBACK BOOKS	137,000	232,667	-	46,986	48,427	137,254
CAPITAL Total	4,151,250	3,486,315	409,675	1,148,325	48,427	2,289,563
EXPENSE Total	48,658,498	50,141,756	3,275,925	26,181,595	3,848,130	20,112,031

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2020

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Projected September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance
Beginning Balance	\$ 25,151,724	\$ 21,844,102	\$ 19,749,084	\$ 16,839,377	\$ 16,600,297	\$ 16,900,076	\$ 28,817,878	\$ 25,854,919	\$ 23,325,839	\$ 19,812,269	\$ 19,145,021	\$ 19,422,696	\$ 25,151,724	\$ 25,151,724	
Receipts:															
PROPERTY TAX	-	-	-	1,350,000	2,825,000	12,754,357	-	-	-	4,176,997	3,833,137	9,608,586	34,548,077	35,756,871	(1,208,794)
PROPERTY TAX CAPS	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
E-RATE REVENUE	16,060	13,050	13,720	-	-	-	54,215	52,628	23,571	8,554	8,554	58,048	248,400	248,400	-
FINANCIAL INSTITUTION TAX REV	-	-	-	-	-	202,569	-	-	-	-	-	132,431	335,000	261,850	73,150
LICENSE EXCISE TAX REVENUE	-	-	-	-	-	1,494,547	-	-	-	-	-	1,289,128	2,783,675	2,774,272	9,403
LOCAL OPTION INCOME TAX	321,215	321,215	321,215	321,215	642,431	121,309	321,215	321,215	321,215	321,215	321,215	199,905	3,854,582	3,854,584	(2)
COUNTY OPTION INCOME TAX	38,943	38,943	38,943	38,943	56,047	38,943	38,943	38,943	38,943	38,943	38,943	21,839	467,310	467,329	(19)
COMMERCIAL VEHICLE TAX REVENUE	-	-	-	-	-	141,293	-	-	-	-	-	141,293	282,586	302,664	(20,078)
IN LIEU OF PROP. TAX	-	-	-	-	-	13,165	-	-	-	-	-	16,275	29,440	29,440	-
COPY MACHINE REVENUE	126	-	-	-	-	-	-	-	-	-	-	-	126	-	126
PUBLIC PRINTING REVENUE	26,742	30,311	18,784	-	16	4,166	20,397	18,448	20,000	25,000	25,761	20,234	209,858	351,300	(141,442)
FAX TRANSMISSION REVENUE	5,514	6,375	4,785	-	21	1,559	5,461	6,885	4,925	5,712	5,054	3,806	50,096	60,000	(9,904)
PROCTORING EXAMS	250	227	285	-	35	-	29	28	69	207	193	406	1,729	3,800	(2,071)
PLAC. CARD DISTRIBUTION REVENUE	-	-	-	53,719	-	-	-	-	-	-	-	-	53,719	83,000	(29,281)
USAGE FEE REVENUE	1,870	1,120	970	770	20	1,570	840	820	50	643	1,166	2,280	12,118	12,000	118
SET-UP & SERVICE - TAXABLE	-	-	750	-	-	1,550	2,925	1,750	1,610	1,000	1,000	1,229	11,814	15,000	(3,186)
SET-UP & SERVICE - NON-TAXABLE	80	1,260	250	(625)	-	500	1,000	500	1,555	1,464	1,020	785	7,789	12,000	(4,211)
SECURITY SERVICES REVENUE	567	1,740	400	(540)	-	750	1,380	780	2,316	1,628	1,123	1,153	11,297	18,000	(6,703)
EVENT SECURITY	-	-	360	-	-	600	1,320	480	-	-	-	-	2,760	-	2,760
PARKING REVENUE	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CAFÉ REVENUE	615	-	-	-	-	-	-	-	478	511	517	453	2,573	12,000	(9,427)
CATERING REVENUE	6,177	1,636	94	70	-	-	-	2,985	-	7,674	6,639	8,869	34,143	60,000	(25,857)
FINES	40,476	39,316	28,522	2,635	5,251	11,344	15,260	13,491	-	-	-	-	156,295	650,000	(493,705)
OTHER CARD REVENUE	195	585	195	-	-	65	65	65	286	94	94	31	1,675	2,000	(325)
HEADSET REVENUE	407	435	258	-	4	54	219	230	603	612	460	397	3,679	7,000	(3,321)
USB REVENUE	390	472	327	-	-	131	260	286	584	442	463	235	3,589	6,000	(2,411)
LIBRARY TOIES	127	172	115	-	19	28	60	67	185	160	120	88	1,141	2,500	(1,359)
MISCELLANEOUS REVENUE	256	335	191	211	-	47	18	41	1,005	93	105	158	2,460	2,500	(40)
REVENUE ADJUSTMENT	(16)	1	1,761	(661)	-	(0)	-	0	-	-	-	-	1,086	-	1,086
INTEREST INCOME	53,268	47,272	31,085	13,927	8,950	6,604	5,675	4,415	3,000	3,000	3,000	3,000	183,196	170,000	13,196
FACILITY Rtl REV - TAXABLE	6,116	8,430	4,478	(1,420)	(60)	220	2,127	4,666	7,914	9,722	6,039	3,614	51,846	100,000	(48,154)
FACILITY RENTAL REV - NONTAX	2,299	2,560	(80)	(560)	-	-	-	(2,380)	3,693	4,009	8,107	3,024	20,672	64,000	(43,328)
EQUIPMENT RENTAL REV - TAXABLE	-	-	600	-	-	900	2,250	850	-	-	-	-	4,600	1,000	3,600
EQUIPMENT RENTAL REV - NONTAX	-	300	-	-	-	-	-	-	402	22	-	268	992	2,500	(1,508)
FOUNDATION CONTRIBUTION	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
OTHER GRANTS	-	-	-	-	-	-	-	225,000	-	-	-	-	225,000	225,000	-
TRANSFER IN	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
SALE OF SURPLUS PROPERTY	-	-	-	-	-	-	45,780	-	-	-	-	-	45,780	-	45,780
REFUNDS	954	2,577	244	337,660	16	-	-	31	-	-	-	640	342,121	5,000	337,121
REIMBURSEMENT FOR SERVICES	5,741	5,113	-	-	-	102,721	-	-	3,436	-	-	-	117,011	175,000	(57,989)
INSURANCE REIMBURSEMENTS	-	-	-	1,021,821	-	-	-	-	784	-	-	-	1,022,605	20,000	1,002,605
Total Receipts	528,372	523,444	468,252	3,137,166	3,537,748	14,898,991	519,436	692,223	436,621	4,607,702	4,262,709	11,518,173	45,130,837	45,755,010	(624,170)
Expenditures:															
PERSONAL SERVICES & BENEFITS	2,517,344	1,811,832	2,278,595	1,976,501	2,504,573	2,007,025	1,915,971	1,964,663	2,056,250	2,934,623	2,056,285	2,050,440	26,074,100	28,533,984	2,459,884
SUPPLIES	99,329	44,442	34,784	26,109	25,100	118,457	73,670	42,628	96,000	163,000	104,000	131,000	958,520	1,405,276	446,756
OTHER SERVICES AND CHARGES	960,473	754,046	1,038,665	1,337,350	748,610	958,398	935,745	858,960	1,316,691	1,504,077	1,344,749	1,511,078	13,268,843	16,716,181	3,447,338
LIBRARY MATERIALS CAPITAL OUTLAY	259,304	3,070	25,220	36,285	26,236	57,208	331,326	409,675	481,250	673,250	480,000	703,490	3,486,315	3,486,315	-
TRANSFER OUT	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,836,450	2,613,391	3,377,264	3,376,245	3,304,519	3,141,088	3,256,712	3,275,925	3,950,191	5,274,950	3,985,034	4,396,008	43,787,778	50,141,755	6,353,978
Change in Payables/Petty Cash/Correction*	455	(5,071)	(695)	-	66,550	159,899	(225,683)	54,623	-	-	-	-	50,078	-	-
Ending Balance	\$ 21,844,102	\$ 19,749,084	\$ 16,839,377	\$ 16,600,297	\$ 16,900,076	\$ 28,817,878	\$ 25,854,919	\$ 23,325,839	\$ 19,812,269	\$ 19,145,021	\$ 19,422,696	\$ 26,544,861	\$ 26,544,861	\$ 20,764,978	

Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended August 31, 2020

FUND	CASH AND INVESTMENTS 7/31/20	RECEIPTS	DISBURSEMENTS	CASH AND INVESTMENTS 8/31/20
101 Total Operating	25,854,919	692,223	3,221,303	23,325,839
104 Total Fines	6	41,247	41,230	23
226 Total Parking Garage	771,117	2,302	144	773,274
230 Total Grant	488,954	43,210	12,323	519,841
245 Total Rainy Day	5,531,629	2,012	5,585	5,528,056
270 Total Shared System	232,832	364	8,414	224,782
301 Total BIRF 1	2,594,688	1,112	-	2,595,801
321 Total BIRF 2	337,488	-	-	337,488
471 Total Library Improvement Reserve Fund	2,479,512	958	-	2,480,470
472 Total Construction	-	-	-	-
475 Total 2015 Bond RFID Books & Materials	186,965	-	-	186,965
476 Total 2016 Bond - Michigan Rd	11,292	-	-	11,292
477 Total 2017A Bond - Brightwood	842,887	-	5,833	837,053
478 Total 2017B Bond - Eagle	683,483	-	-	683,483
479 Total 2018A Bond - AHS/ILS/Fac Improvmnts	2,402,790	-	108,435	2,294,355
480 Total 2018 BBond - West Perry Branch	7,854,780	-	494,079	7,360,701
481 Total 2019 Bond - LAW WAY Renovation	1,086,540	189	74,303	1,012,426
800 Total Gift	1,235,310	180,076	79,969	1,335,417
806 Total Payroll Liabilities (1)	80,253	104,985	114,701	70,536
812 Total Foundation Agency Fund	381	202	-	582
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	748	647	748	647
815 Total PLAC Card Revenue Agency Fund	16,335	1,430	8,970	8,795
Grand Total	52,692,940	1,070,956	4,176,038	49,587,858

Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
Month Ended August 31, 2020

Chase Savings Account

	Balance August 31, 2020	Interest Earned August 31, 2020
Operating Fund	\$ 5,001,775	\$ 211
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,167	\$ 17
Bond & Interest Redemption Fd	\$ 0	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,687	\$ 17
Gift Fund	\$ 40	\$ 8
Total Chase Savings Account	\$ 6,022,450	\$ 254

The average savings account rate for August was 0.05%

Fifth Third Bank Investment Account

	Balance August 31, 2020	Interest Earned August 31, 2020
Library Improvement Reserve Fd	\$ 2,226,874	\$ 958
Rainy Day Fund	\$ 4,454,339	\$ 1,916
Total Fifth Third Bank	\$ 6,681,213	\$ 2,873

The average investment account rate for August was 0.52%

Hoosier Fund Account Income

	Balance August 31, 2020	Interest Earned August 31, 2020
Operating Fund	\$ 1,639,798	\$ 2,085
Rainy Day Fund	\$ 179,155	\$ 79
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 2,323,565	\$ -
Bond & Interest Redemption Fd	\$ 22,347	\$ 1,087
2019 Lawrence/Wayne Project Fund	\$ 427,908	\$ 189
Total Hoosier Fund Account	\$ 7,655,619	\$ 3,440

The average Hoosier Fund account rate for August was 0.53%

TrustIndiana

	Balance August 31, 2020	Interest Earned August 31, 2020
Operating Fund	\$ 6,420,458	\$ 2,048
2015 RFID Project Fund	\$ 150,000	\$ -
2017A Brightwood Project Fund	\$ 0	\$ -
2017B Eagle Project Fund	\$ 579,471	\$ -
2018B West Perry Project Fund	\$ 3,890,752	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,219	\$ 26
Total TrustIndiana Account	\$ 11,581,798	\$ 2,074

The average TrustIndiana account rate for August was 0.20%

U. S. Bank

	Balance August 31, 2020	Interest Earned August 31, 2020
Operating Fund	\$ 1,053,231	\$ 69
Total U. S. Bank	\$ 1,053,231	\$ 69

The average U. S. Bank account rate for August was 0.01%

Previous Month's Chase Savings Account Activity

	Balance July 31, 2020	Interest Earned July 31, 2020
Operating Fund	\$ 5,001,564	\$ 211
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 409,150	\$ 17
Bond & Interest Redemption Fd	\$ 0	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 404,670	\$ 17
Gift Fund	\$ 32	\$ 8
Total Chase Savings Account	\$ 6,022,196	\$ 254

The average savings account rate for July was 0.05%

Previous Month's Fifth Third Bank Investment Account

	Balance July 31, 2020	Interest Earned July 31, 2020
Library Improvement Reserve Fd	\$ 2,225,917	\$ 955
Rainy Day Fund	\$ 4,452,424	\$ 1,911
Total Fifth Third Bank	\$ 6,678,340	\$ 2,866

The average investment account rate for July was 0.52%

Previous Month's Hoosier Fund Account Income

	Balance July 31, 2020	Interest Earned July 31, 2020
Operating Fund	\$ 1,637,712	\$ 2,635
Rainy Day Fund	\$ 179,076	\$ 100
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ 3,062,846	\$ -
2018A Multi-Project Fund	\$ 2,323,565	\$ -
Bond & Interest Redemption Fd	\$ 21,261	\$ 1,374
2019 Lawrence/Wayne Project Fund	\$ 427,719	\$ 239
Total Hoosier Fund Account	\$ 7,652,179	\$ 4,348

The average Hoosier Fund account rate for July was 0.67%

Previous Month's TrustIndiana

	Balance July 31, 2020	Interest Earned July 31, 2020
Operating Fund	\$ 6,418,410	\$ 2,618
2015 RFID Project Fund	\$ 150,000	\$ -
2017A Brightwood Project Fund	\$ 0	\$ -
2017B Eagle Project Fund	\$ 579,471	\$ -
2018B West Perry Project Fund	\$ 4,890,752	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,194	\$ 32
Total TrustIndiana Account	\$ 12,579,724	\$ 2,650

The average TrustIndiana account rate for July was 0.25%

Previous Month's U.S. Bank

	Balance July 31, 2020	Interest Earned July 31, 2020
Operating Fund	\$ 8,053,162	\$ 210
Total U. S. Bank	\$ 8,053,162	\$ 210

The average U. S. Bank account rate for July was 0.01%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended August 31, 2020

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABL E BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	12,882,655	12,882,655	-	6,328,213	-	6,554,442
Property Taxes Total	12,882,655	12,882,655	-	6,328,213	-	6,554,442
Intergovernmental						
335100 FINANCIAL INSTITUTION T	71,439	71,439	-	57,670	-	13,769
335200 LICENSE EXCISE TAX REVE	751,196	751,196	-	423,219	-	327,977
335700 COMMERCIAL VEHICLE TAX	59,660	59,660	-	40,225	-	19,435
339000 IN LIEU OF PROP. TAX	8,441	8,441	-	3,747	-	4,694
Intergovernmental Total	890,736	890,736	-	524,861	-	365,875
Miscellaneous						
361000 INTEREST INCOME	-	-	1,112	18,618	-	(18,618)
Miscellaneous Total	-	-	1,112	18,618	-	(18,618)
REVENUES Total	13,773,391	13,773,391	1,112	6,871,693	-	6,901,698
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	6,750	6,750	-	3,500	-	3,250
438100 PRINCIPAL	14,795,000	14,795,000	-	8,920,000	-	5,875,000
438200 INTEREST	1,848,161	1,848,161	-	1,242,466	-	605,695
Other Services and Charges Total	16,649,911	16,649,911	-	10,165,966	-	6,483,945
EXPENSES Total	16,649,911	16,649,911	-	10,165,966	-	6,483,945

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended August 31, 2020

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	30,000	30,000	2,012	43,195	-	(13,195)
MISCELLANEOUS Total	30,000	30,000	2,012	43,195	-	(13,195)
REVENUE Total	30,000	30,000	2,012	43,195	-	(13,195)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	100,000	94,788	248	12,838	-	81,950
431200 ENGINEERING & ARCHITECTURAL	400,000	563,113	-	-	184,113	379,000
431500 CONSULTING SERVICES	-	7,521	-	4,200	-	3,321
438400 ISSUANCE COSTS	-	1,013	338	1,350	-	(338)
452002 TRANSFERS IN/OUT	-	-	-	(205,070)	-	205,070
OTHER SERVICES AND CHARGES TOTAL	500,000	666,433	585	(186,682)	184,113	669,003
CAPITAL						
441000 LAND	500,000	500,000	5,000	5,000	-	495,000
443500 BUILDING	1,000,000	1,000,000	-	-	-	1,000,000
CAPITAL Total	1,500,000	1,500,000	5,000	5,000	-	1,495,000
EXPENSE Total	2,000,000	2,166,433	5,585	(181,682)	184,113	2,164,003

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended August 31, 2020

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	40,000	40,000	958	20,711	-	19,289
MISCELLANEOUS Total	40,000	40,000	958	20,711	-	19,289
REVENUE Total	40,000	40,000	958	20,711	-	19,289
EXPENSE						
OTHER SERVICES AND CHARGES						
436100 REP & MAINT-STRUCTURE	600,000	910,795	-	261,175	49,621	600,000
OTHER SERVICES AND CHARGES TOTAL	600,000	910,795	-	261,175	49,621	600,000
CAPITAL						
444501 COMPUTER SOFTWARE	-	259,563	-	5,738	253,826	-
CAPITAL Total	-	259,563	-	5,738	253,826	-
EXPENSE Total	600,000	1,170,358	-	266,912	303,446	600,000

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended August 31, 2020

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	1,372	74,338	-	45,662
347611 EVENTS PARKING	8,000	8,000	913	3,788	-	4,213
CHARGES FOR SERVICES Total	128,000	128,000	2,285	78,126	-	49,874
MISCELLANEOUS						
361000 INTEREST INCOME	5,000	5,000	17	479	-	4,521
MISCELLANEOUS Total	5,000	5,000	17	479	-	4,521
REVENUE Total	133,000	133,000	2,302	78,604	-	54,396
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	870	-	1,131
421500 OFFICE SUPPLIES - FAC/PURCH	6,000	6,000	-	1,198	-	4,802
422310 CLEANING & SANITATION	100	100	-	-	-	100
SUPPLIES Total	8,100	8,100	-	2,068	-	6,032
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	1,000	1,000	-	-	-	1,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	-	9,000	-	3,000
432200 POSTAGE	500	500	-	-	-	500
432400 DATA COMMUNICATIONS	4,000	4,025	20	3,135	-	890
434201 EXCESS LIABILITY	5,000	5,000	-	3,749	-	1,251
436100 REP & MAINT-STRUCTURE	15,000	15,000	-	-	-	15,000
436110 CLEANING SERVICES	8,000	8,000	-	4,405	-	3,595
436200 REP & MAINT-EQUIPMENT	8,000	8,000	-	367	-	7,633
436201 REP & MAINT-HEATING & AIR	123,062	146,124	-	-	23,062	123,062
439904 BANK FEES/CREDIT CARD FEES	7,000	7,000	144	3,075	-	3,925
439905 OTHER CONTRACTUAL SERVICES	45,000	45,000	-	34,544	-	10,456
OTHER SERVICES AND CHARGES TOTAL	228,562	251,649	165	58,274	23,062	170,313
CAPITAL						
445300 CAPITAL - EQUIPMENT	242,000	242,000	-	-	-	242,000
CAPITAL Total	242,000	242,000	-	-	-	242,000
EXPENSE Total	478,662	501,749	165	60,342	23,062	418,345

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended August 31, 2020

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	364	9,952	-	(9,952)
CHARGES FOR SERVICES Total	-	-	364	9,952	-	(9,952)
REVENUE Total	-	-	364	9,952	-	(9,952)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	56,824	56,824	4,747	40,347	-	16,477
413100 FICA AND MEDICARE	4,347	4,347	337	2,700	-	1,647
413300 PERF/INPRS	8,069	8,069	674	5,729	-	2,340
PERSONAL SERVICES Total	69,240	69,240	5,758	48,776	-	20,464
SUPPLIES						
421600 LIBRARY SUPPLIES	2,060	2,724	-	-	2,424	300
SUPPLIES Total	2,060	2,724	-	-	2,424	300
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	5,000	-	-	-	5,000
432300 TRAVEL	1,836	1,836	-	-	-	1,836
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439907 EVENTS & PR	510	510	-	-	-	510
439909 REIMBURSEMENT FOR SERVICES EXP	77,250	102,450	-	97,402	-	5,048
439930 MATERIALS CONTRACTUAL	-	2,700	2,656	2,656	-	44
439931 E-BOOKS	12,100	12,100	-	-	-	12,100
452002 TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND CHARGES TOTAL	96,946	124,846	2,656	100,057	-	24,789
EXPENSE Total	168,246	196,810	8,414	148,833	2,424	45,553

Indianapolis-Marion County Public Library
Fund 800 & 230 - Gift and Grant - Detailed Income Statement
Month Ended August 31, 2020

	MTD	YTD
REVENUE		
MISCELLANEOUS		
334700 GRANTS - LSTA	-	(7,998)
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	(8)	(326)
367000 FOUNDATION CONTRIBUTION	(180,076)	(1,226,228)
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS	(43,202)	(225,320)
399000 REIMBURSEMENT FOR SERVICES	-	(7,255)
MISCELLANEOUS Total	(223,286)	(1,467,126)
REVENUE Total	(223,286)	(1,467,126)
EXPENSE		
PERSONAL SERVICES		
411000 SALARIES APPOINTED STAFF	4,231	71,860
412000 SALARIES HOURLY STAFF	-	29,562
413001 LONG TERM DISABILITY INSURANCE	-	-
413100 FICA AND MEDICARE	322	2,737
413300 PERF/INPRS	601	5,106
413500 MEDICAL & DENTAL INSURANCE	-	1,189
413600 GROUP LIFE INSURANCE	-	-
PERSONAL SERVICES Total	5,154	110,455
SUPPLIES		
421500 OFFICE SUPPLIES - FAC/PURCH	-	282
421600 LIBRARY SUPPLIES	-	2,112
421700 DEPARTMENT OFFICE SUPPLIES	4,271	142,101
429001 NON CAPITAL FURNITURE & EQUIP	-	-
SUPPLIES Total	4,271	144,494
OTHER SERVICES AND CHARGES		
431100 LEGAL SERVICES	-	-
431500 CONSULTING SERVICES	2,048	28,456
432100 FREIGHT & EXPRESS	-	-
432300 TRAVEL	-	-
432400 DATA COMMUNICATIONS	4,066	36,609
432500 CONFERENCES	-	2,946
432501 IN HOUSE CONFERENCE	-	-
433100 OUTSIDE PRINTING	-	9,942
436100 REP & MAINT-STRUCTURE	-	-
436110 CLEANING SERVICES	-	-
436200 REP & MAINT-EQUIPMENT	-	-
437200 EQUIPMENT RENTAL	-	-
439602 LAWN & LANDSCAPING	-	-
439800 DUES & MEMBERSHIPS	-	250
439901 COMPUTER SERVICES	-	-

	MTD	YTD
439903 SECURITY SERVICES	-	-
439905 OTHER CONTRACTUAL SERVICES	-	260,858
439907 EVENTS & PR	-	532
439909 REIMBURSEMENT FOR SERVICES EXP	-	-
439910 PROGRAMMING	6,192	22,646
439911 PROGRAMMING-JUV.	3,195	28,067
439912 PROGRAMMING ADULT - CENTRAL	-	26,504
439913 PROGRAMMING EXHIBITS - CENTRAL	-	-
439930 MATERIALS CONTRACTUAL	-	-
439931 E-BOOKS	-	-
439934 DATABASES	-	-
OTHER SERVICES AND CHARGES Total	15,501	416,808
CAPITAL		
443500 BUILDING	-	-
444500 BUILDING IMPRVMENTS & UPGRADES	-	-
445100 CAPITAL - FURNITURE	-	-
445200 VEHICLES	-	-
445300 CAPITAL - EQUIPMENT	-	-
445301 COMPUTER EQUIPMENT	-	-
449000 BOOKS & MATERIALS	67,366	155,572
449100 UNPROCESSED PAPERBACK BOOKS	-	105,660
449200 ART & EXHIBITS	-	-
449300 RARE BOOKS/SPECIAL COLLECTIONS	-	-
CAPITAL Total	67,366	261,232
OTHER FINANCING SRCS		
452002 TRANSFERS IN/OUT	-	-
459000 REFUNDS	-	20,653
459001 UNRESTRICTED EXPENSES	-	-
459002 RESTRICTED EXPENSES	-	-
OTHER FINANCING SRCS Total	-	20,653
EXPENSE Total	92,292	953,642

Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended August 31, 2020

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 475 - Restricted - RFID Project	186,965.33
Fund 476 - Restricted - Michigan Road Project	11,292.37
Fund 477 - Restricted - Brightwood Project	404,279.09
Fund 478 - Restricted - Eagle Project	642,036.47
Fund 479 - Restricted - Multiple Projects	2,287,500.89
Fund 480 - Restricted - West Perry Project	7,280,119.63
Fund 481 - Restricted - Lawrence/ Wayne Projects	836,089.65
Fund 472 - Construction/Foundation	0.00
Total Construction Fund Cash Balances	11,648,283.43

Construction Fund Classification Breakdown

Fund 475 - Restricted - RFID Project	186,965.33
Fund 476 - Restricted - Michigan Road Project	11,292.37
Fund 477 - Restricted - Brightwood Project	404,279.09
Fund 478 - Restricted - Eagle Project	642,036.47
Fund 479 - Restricted - Multiple Projects	2,287,500.89
Fund 480 - Restricted - West Perry Project	7,280,119.63
Fund 481 - Restricted - Lawrence/ Wayne Projects	836,089.65
Fund 472 - Construction/Foundation - Assigned - Central	0.00
Total Construction Fund Breakdown	11,648,283.43

Summary of Classifications

Total Restricted	11,648,283.43
Total Assigned	0.00
Total of All Classifications	11,648,283.43

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 475 - Restricted - RFID Project	2,000,000.00	0.00	77,355.53	1,813,034.67	186,810.00	155.33
* Fund 476 - Restricted - Michigan Road Project	7,719,554.17	0.00	148,489.88	7,708,261.80	3,950.00	7,342.37
* Fund 477 - Restricted - Brightwood Project	6,100,000.00	5,833.30	1,954,132.32	5,695,720.91	361,487.08	42,792.01
* Fund 478 - Restricted - Eagle Project	7,800,000.00	0.00	276,844.36	7,157,963.53	115,585.64	526,450.83
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	108,435.15	672,157.07	2,712,499.11	479,348.24	1,808,152.65
* Fund 480 - Restricted - West Perry Project	9,600,000.00	494,079.02	1,444,900.87	2,319,880.37	7,158,275.03	121,844.60
* Fund 481 - Restricted - Lawrence/ Wayne Projects	3,183,306.02	74,326.67	2,305,216.37	2,347,216.37	605,751.60	230,338.05
Fund 472 - Major Repairs & Maintenance	3,454,070.94	0.00	13,241.56	3,454,070.94	0.00	0.00
Total Expenditures	44,856,931.13	682,674.14	6,892,337.96	33,208,647.70	8,911,207.59	2,737,075.84

	<u>ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
Interest Earnings - Foundation - Fund 472	15,270.69	0.00	0.00	15,270.69	0.00
Appropriated Interest Earnings - Fund 476	154,554.17	0.00	0.00	154,554.17	0.00
Appropriated Interest Earnings - Fund 477	155,000.00	0.00	0.00	155,000.00	0.00
Appropriated Interest Earnings - Fund 478	83,372.45	0.00	0.00	83,372.45	0.00
Appropriated Interest Earnings - Fund 480	189,043.46	0.00	0.00	189,043.46	0.00
Appropriated Interest Earnings - Fund 481	9,594.68	188.90	9,594.68	9,594.68	0.00

* This is the original maximum budget for the Bond including interest that was appropriated for use.



Board Action Request

6b

To: IMCPL Board

Meeting Date: September 28, 2020

From: Ijeoma Dike-Young, CFO

**Approved by the
Library Board:** September 28, 2020

Effective Date: September 28, 2020

Subject: Resolution 39-2020 – Transfer between Classifications and Accounts

Recommendation: Library staff recommends Board approval of the transfer.

Background: The transfers in the Operating Fund are to cover the additional costs for the Martindale-Brightwood branch construction.

Strategic/Fiscal Impact: These changes have no impact on the total budget for 2020 as the funds are moving from one account to another.



Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 40-2020
TRANSFERS BETWEEN CLASSIFICATIONS AND ACCOUNTS
September 28, 2020**

WHEREAS, certain conditions have developed since the Adoption of the 2020 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts,
therefore

BE IT RESOLVED that the following transfers and re-appropriations be made via:

OPERATING FUND

Decrease

FROM:

3. CHARGES FOR SERVICES STRUCTURE	10126180-436100	REPAIRS & MAINTANCE	<u>\$ (40,000.00)</u>
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Increase

TO:

3. CAPITAL	10126120-4443500	BUILDING	<u>\$ 40,000.00</u>
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Board Action Request

6c

To: IMCPL Board

Meeting Date: September 28, 2020

From: Ijeoma Dike-Young
Chief Financial Officer

Subject: FINAL BOND RESOLUTION FOR 2020 MULTI-FACILITY RENOVATION AND EQUIPMENT ACQUISITION/OPENING DAY COLLECTION BONDS

Subject: Resolution of the Indianapolis-Marion County Public Library Authorizing Issuance of Bonds for the Purpose of Financing the 2020 Multi-Facility Renovation and Equipment Acquisition Project

Recommendation: Authorize the adoption of Resolution 40-2020

Background: The Library Board authorized on June 22, 2020, a "Preliminary Bond Resolution" to approve the 2020 Multi-Facility Renovation and Equipment Acquisition Project and the financing of the 2020 Multi-Facility Renovation and Equipment Acquisition Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$5,350,000. The City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on August 10, 2020, that approved the issuance of these general obligation bonds. At this time, the Resolution 40-2019 is the final bond resolution to proceed with the issuance of the bonds.

Strategic/Fiscal Impact:

This bond issue is incorporated into our long term debt plan which keeps the debt tax rate at or below \$0.0318. The bond payment for this debt was included in the 2021 budget approved by the Board on August 24, 2020.



Board Resolution

6c

**RESOLUTION OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
AUTHORIZING ISSUANCE OF BONDS FOR THE PURPOSE OF PROVIDING FUNDS
TO PAY FOR THE 2020 MULTI-FACILITY RENOVATION AND EQUIPMENT
ACQUISITION PROJECT AND EXPENSES RELATED THERETO**

RESOLUTION 40-2020

WHEREAS, the Indianapolis-Marion County Public Library (the “Public Library”) is a municipal corporation of the State of Indiana; and

WHEREAS, the Library Board (the “Board”) of the Public Library, has given consideration to (i) the Center for Black Literature and Culture Digital Project, (ii) the renovation and update of all or a portion of the existing Learning Curve at the Central Library, (iii) facility renovations and updates at several facilities operated by the Public Library, including, but not limited to, all or any portion of updating of the boiler at the Library Services Center, parking lot resurfacing at all or any of the College Avenue Branch, the East 38th Street Branch, the Franklin Road Branch, the Nora Branch, the Pike Township Branch and the Warren Township Branch, other interior and exterior renovations and updates at the Pike Township Branch and the Nora Branch, updating all or a portion of the lighting at the Central Library and the Spades Park Branch, replacing all or any portion of the floor covering in all or any portion of the Central Library and other interior renovations at the Library Services Center, (iv) acquisition of equipment, furniture and collection materials for use in one or more of the facilities operated by the Public Library, (v) one or more projects related to any portion of the projects listed in clause (i) through and including (iv), and (vi) the payment of all of the costs related to any of the foregoing projects, including, but not limited to, the costs of issuance related to the 2020 Multi-Facility Renovation and Equipment Acquisition Project Bonds (as hereinafter defined)(clauses (i) through and including (vi), collectively, the “2020 Multi-Facility Renovation and Equipment Acquisition Project”); and

WHEREAS, on June 22, 2020, the Board adopted Resolution 22-2020 (the “Preliminary Bond Resolution”), which preliminarily determined to approve the 2020 Multi-Facility Renovation and Equipment Acquisition Project and the financing of the 2020 Multi-Facility Renovation and Equipment Acquisition Project through the issuance of one or more series of general obligation bonds of the Public Library in an original aggregate principal amount not to exceed \$5,350,000, with a maximum term not to exceed three (3) years from the date of issuance and other terms and conditions set forth in the Preliminary Bond Resolution; and

WHEREAS, in accordance with Indiana Code § 36-3-6-9, as amended, the City-County Council of the City of Indianapolis and of Marion County, Indiana, adopted an ordinance on August 10, 2020, that approved the issuance of the general obligation bonds of the Public Library in accordance with the terms and conditions set forth in the Preliminary Bond Resolution for the purpose of financing the 2020 Multi-Facility Renovation and Equipment Acquisition Project; and

WHEREAS, the Board has determined it is necessary to proceed with the 2020 Multi-Facility Renovation and Equipment Acquisition Project; and

WHEREAS, based on the foregoing the Board now deems it advisable to issue, pursuant to Indiana Code § 36-12-3-9 and other applicable provisions of the Indiana Code, the “Indianapolis-Marion County Public Library General Obligation Bonds, Series 2020” (the “2020 Bonds”) in an original aggregate principal amount not to exceed Five Million Three Hundred Fifty Thousand Dollars (\$5,350,000) (the “Authorized Amount”) for the purpose of providing for the payment of (i) all or a portion of the costs of the 2020 Multi-Facility Renovation and Equipment Acquisition Project, (ii) the reimbursement of preliminary expenses related thereto and all incidental expenses incurred in connection therewith, including necessary engineering, design, and related activities (all of which are deemed to be a part of the 2020 Multi-Facility Renovation and Equipment Acquisition Project), and (iii) the costs of selling and issuing the 2020 Bonds; and

WHEREAS, the original principal amount of the 2020 Bonds, together with the outstanding principal amount of previously issued bonds which constitute a debt of the Public Library, is no more than two percent (2%) of one-third (1/3) of the total net assessed valuation of the Public Library; and

WHEREAS, the amount of proceeds of the 2020 Bonds allocated to pay costs of the 2020 Multi-Facility Renovation and Equipment Acquisition Project, together with estimated investment earnings thereon, does not exceed the cost of the 2020 Multi-Facility Renovation and Equipment Acquisition Project as estimated by the Board; and

WHEREAS, all conditions precedent to the adoption of a resolution authorizing the issuance of the 2020 Bonds have been complied with in accordance with the applicable provisions of the Indiana Code 36-12-3, as amended (the “Act”).

NOW, THEREFORE, BE IT RESOLVED BY THE LIBRARY BOARD OF THE INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY, AS FOLLOWS:

Section 1. Authorization for Bonds and Appropriation of Proceeds. In order to provide financing for all or any portion of the 2020 Multi-Facility Renovation and Equipment Acquisition Project as described above and the costs of selling and issuing the 2020 Bonds, the Public Library shall borrow money, and shall issue the 2020 Bonds as herein authorized. An appropriation in the amount not to exceed the Authorized Amount, together with all investment earnings thereon, has been previously made in a separate resolution to pay for the governmental purposes to be financed by the 2020 Bonds, and the funds to meet said appropriation shall be provided out of the proceeds of the 2020 Bonds in the original principal amount not to exceed the

Authorized Amount and such investment earnings. Said appropriation is in addition to all other appropriations provided for in the existing budget and tax levy. The Public Library covenants that the proceeds of the 2020 Bonds will not be used for any purpose except as described in this Resolution.

Section 2. General Terms of Bonds.

(a) **Issuance of 2020 Bonds.** In order to procure said loan for such purposes, the Public Library hereby authorizes the issuance of the 2020 Bonds as described herein. The President of the Board (the "President") is hereby authorized and directed to have prepared and to issue and sell the 2020 Bonds as negotiable, fully registered bonds of the Public Library in an amount not to exceed the Authorized Amount. Total debt service payments (principal and interest) to final maturity on the 2020 Bonds shall not exceed \$5,915,354.

The 2020 Bonds shall be executed in the name of the Public Library by the manual or facsimile signature of the President and attested by the manual or facsimile signature of the Secretary of the Board (the "Secretary"). In case any officer whose signature appears on the 2020 Bonds shall cease to be such officer before the delivery of the 2020 Bonds, such signature shall nevertheless be valid and sufficient for all purposes as if such officer had remained in office until delivery thereof. The 2020 Bonds also shall be, and will not be valid or become obligatory for any purpose or entitled to any benefit under this resolution unless and until, authenticated by the manual signature of the Registrar (as defined in Section 4 hereof). Subject to the provisions of this Resolution regarding the registration of the 2020 Bonds, the 2020 Bonds shall be fully negotiable instruments under the laws of the State of Indiana.

The 2020 Bonds shall be numbered consecutively from 2020R-1 upward, shall be issued in denominations of Five Thousand Dollars (\$5,000) or any integral multiple thereof or in a minimum denomination of One Hundred Thousand Dollars (\$100,000) and denominations of One Thousand Dollars (\$1,000) or any integral multiple thereof above such minimum denomination, as determined by the President at the time of issuance of the 2020 Bonds, shall be originally dated as of the first day or the fifteenth day of the month in which the 2020 Bonds are sold or delivered or the date of issuance, as determined by the President, based upon the recommendation of the Public Library's municipal advisor, and shall bear interest either on a taxable or a tax-exempt basis, as determined by the Chief Executive Officer of the Public Library (the "Chief Executive Officer") or the Chief Financial Officer of the Public Library (the "Chief Financial Officer"), based upon the recommendation of the Public Library's municipal advisor, payable semi-annually on each January 1 and July 1, commencing not earlier than July 1, 2021, at a rate or rates not exceeding five percent (5.00%) per annum (the exact rate or rates to be determined by bidding pursuant to Section 6 of the Resolution), calculated on the basis of a 360-day year comprised of twelve 30-day months.

The 2020 Bonds shall mature on the dates and shall be issued in the principal amounts as set forth on Exhibit A attached hereto; provided, however, that such maturity schedule may be modified by the President, the Chief Executive Officer or the Chief Financial Officer, based upon the recommendation of the Public Library's municipal advisor, at the time of sale or issuance of the 2020 Bonds in order to achieve approximate level debt service on all of the Public Library's indebtedness and contemplated indebtedness subsequent to the issuance of the 2020 Bonds.

(b) **Source of Payment.** The 2020 Bonds are as to all the principal thereof, and as to all interest due thereon, general obligations of the Public Library, payable from ad valorem property taxes on all taxable property within the Public Library, to be levied beginning in 2020 for collection beginning in 2021.

(c) **Payments.** All payments of interest on the 2020 Bonds shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the registered owners thereof as of the fifteenth (15th) day of the month preceding the month in which interest is payable (the "Record Date") at the addresses as they appear on the registration and transfer books of the Public Library kept for that purpose by the Registrar (the "Registration Record") or at such other address as is provided to the Paying Agent (as defined in Section 4 hereof) in writing by such registered owner. All principal payments on the 2020 Bonds shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

Interest on 2020 Bonds shall be payable from the interest payment date to which interest has been paid next preceding the authentication date thereof unless such 2020 Bonds are authenticated after the Record Date for an interest payment date and on or before such interest payment date in which case they shall bear interest from such interest payment date, or unless authenticated on or before the Record Date for the first interest payment date, in which case they shall bear interest from the original date, until the principal shall be fully paid.

(d) **Transfer and Exchange.** Each 2020 Bond shall be transferable or exchangeable only upon the Registration Record, by the registered owner thereof in writing, or by the registered owner's attorney duly authorized in writing, upon surrender of such 2020 Bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the registered owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the registered owner, as the case may be, in exchange therefor. The costs of such transfer or exchange shall be borne by the Public Library. The Public Library, Registrar and Paying Agent may treat and consider the persons in whose name such 2020 Bonds are

registered as the absolute owners thereof for all purposes including for the purpose of receiving payment of, or on account of, the principal thereof and interest due thereon.

(e) **Mutilated, Lost, Stolen or Destroyed Bonds.** In the event any 2020 Bond is mutilated, lost, stolen or destroyed, the Public Library may execute, and the Registrar may authenticate a new bond of like date, maturity and denomination as that mutilated, lost, stolen or destroyed, which new bond shall be marked in a manner to distinguish it from the bond for which it was issued, provided that, in the case of any mutilated bond, such mutilated bond shall first be surrendered to the Registrar, and in the case of any lost, stolen or destroyed bond there shall be first furnished to the Registrar evidence of such loss, theft or destruction satisfactory to the Chief Financial Officer and the Registrar, together with indemnity satisfactory to them. In the event any such bond shall have matured, instead of issuing a duplicate bond, the Public Library and the Registrar may, upon receiving indemnity satisfactory to them, pay the same without surrender thereof. The Public Library and the Registrar may charge the owner of such 2020 Bond with their reasonable fees and expenses in this connection. Any 2020 Bond issued pursuant to this paragraph shall be deemed an original, substitute contractual obligation of the Public Library, whether or not the lost, stolen or destroyed 2020 Bond shall be found at any time, and shall be entitled to all the benefits of this Resolution, equally and proportionately with any and all other 2020 Bonds issued hereunder.

(f) **Book-Entry-Only Requirements.** If requested by the purchaser of the 2020 Bonds, the 2020 Bonds will initially be issued and held in book-entry form on the books of the central depository system, The Depository Trust Company, its successors, or any successor central depository system appointed by the Public Library from time to time (the "Clearing Agency"), without physical distribution of 2020 Bonds to the public. The following provisions of this Section apply in such event.

One definitive 2020 Bond of each maturity shall be delivered to the Clearing Agency and held in its custody. The Public Library, the Registrar and the Paying Agent may, in connection therewith, do or perform or cause to be done or performed any acts or things not adverse to the rights of the holders of the 2020 Bonds as are necessary or appropriate to accomplish or recognize such book-entry form bonds.

So long as the 2020 Bonds remain and are held in book-entry form on the books of a Clearing Agency, then (1) any such 2020 Bond may be registered upon the registration record in the name of such Clearing Agency, or any nominee thereof, including Cede & Co.; (2) the Clearing Agency in whose name such 2020 Bond is so registered shall be, and the Public Library, the Registrar and the Paying Agent may deem and treat such Clearing Agency as, the absolute owner and holder of such 2020 Bond for all purposes of this resolution, including, without limitation, receiving payment of the principal of and interest and

premium, if any, on such 2020 Bond, the receiving of notice and the giving of consent; (3) neither the Public Library, the Registrar nor the Paying Agent shall have any responsibility or obligation hereunder to any direct or indirect participant, within the meaning of Section 17A of the Securities Exchange Act of 1934, as amended, of such Clearing Agency, or any person on behalf of which, or otherwise in respect of which, any such participant holds any interest in any 2020 Bond, including, without limitation, any responsibility or obligation hereunder to maintain accurate records of any interest in any 2020 Bond or any responsibility or obligation hereunder with respect to the receiving of payment of principal of or interest or premium, if any, on any 2020 Bond, the receiving of notice or the giving of consent; and (4) the Clearing Agency is not required to present any 2020 Bond called for partial redemption, if any, prior to receiving payment so long as the Paying Agent and the Clearing Agency have agreed to the method for noting such partial redemption.

If the Public Library receives notice from the Clearing Agency which is currently the registered owner of the 2020 Bonds to the effect that such Clearing Agency is unable or unwilling to discharge its responsibility as a Clearing Agency for the 2020 Bonds or the Public Library elects to discontinue its use of such Clearing Agency as a Clearing Agency for the 2020 Bonds, then the Public Library, the Registrar and the Paying Agent each shall do or perform or cause to be done or performed all acts or things, not adverse to the rights of the holders of the 2020 Bonds, as are necessary or appropriate to discontinue use of such Clearing Agency as a Clearing Agency for the 2020 Bonds and to transfer the ownership of each of the 2020 Bonds to such person or persons, including any other Clearing Agency, as the holders of the 2020 Bonds may direct in accordance with this Resolution. Any expenses of such discontinuance and transfer, including expenses of printing new certificates to evidence the 2020 Bonds, shall be paid by the Public Library.

So long as the 2020 Bonds remain and are held in book-entry form on the books of a Clearing Agency, the Registrar and the Paying Agent shall be entitled to request and rely upon a certificate or other written representation from the Clearing Agency or any participant or indirect participant with respect to the identity of any beneficial owner of 2020 Bonds as of a record date selected by the Registrar or Paying Agent. For purposes of determining whether the consent, advice, direction or demand of a registered owner of a 2020 Bonds has been obtained, the Registrar shall be entitled to treat the beneficial owners of the 2020 Bonds as the bondholders and any consent, request, direction, approval, objection or other instrument of such beneficial owner may be obtained in the fashion described in this Resolution.

So long as the 2020 Bonds remain and are held in book-entry form on the books of the Clearing Agency, the provisions of its standard form of Letter of Representations, if executed in connection with the issuance of such 2020 Bonds, as amended and supplemented, or any successor agreement shall control on the matters set forth therein. Each of the Registrar and the Paying Agent agrees that it

will (i) undertake the duties of agent set forth therein and that those duties to be undertaken by either the agent or the issuer shall be the responsibility of the Registrar and the Paying Agent, and (ii) comply with all requirements of the Clearing Agency, including without limitation same day funds settlement payment procedures. Further, so long as the 2020 Bonds remain and are held in book-entry form, the provisions of Section 2(f) of this Resolution shall control over conflicting provisions in any other section of this Resolution.

Section 3. Terms of Redemption. Unless otherwise determined by the President, the Chief Executive Officer or the Chief Financial Officer at or before the sale of the 2020 Bonds to the contrary, the 2020 Bonds shall not be subject to optional redemption prior to final maturity.

Upon the election of the successful bidder at the time of sale of the 2020 Bonds, any of the 2020 Bonds may be issued as term bonds subject to mandatory sinking fund redemption on January 1 and July 1 at 100% of the face value in accordance with the schedules set forth above. If any 2020 Bonds are subject to mandatory sinking fund redemption, the Paying Agent shall credit against the mandatory sinking fund requirement for any term bonds and corresponding mandatory redemption obligation, in the order determined by the Public Library, any term bonds maturing on the same date which have previously been redeemed (otherwise than as a result of a previous mandatory redemption requirement) or delivered to the Registrar or Paying Agent for cancellation or purchased for cancellation by the Registrar and not theretofore applied as a credit against any redemption obligation. Each term bond so delivered or canceled shall be credited by the Registrar or Paying Agent at 100% of the principal amount thereof against the mandatory sinking fund obligation on such mandatory obligations and the principal amount of that term bond to be redeemed by operation of the mandatory sinking fund requirement shall be accordingly reduced; provided, however, the Registrar and Paying Agent shall only credit such term bonds to the extent received on or before forty-five days preceding the applicable mandatory redemption date.

Notice of redemption shall be mailed by first-class mail or by registered or certified mail to the address of each registered owner of a 2020 Bond to be redeemed as shown on the Registration Record not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption except to the extent such redemption notice is waived by owners of 2020 Bonds redeemed, provided, however, that failure to give such notice by mailing, or any defect therein, with respect to any 2020 Bond shall not affect the validity of any proceedings for the redemption of any other 2020 Bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers of the 2020 Bonds called for redemption. The place of redemption may be determined by the President. Interest on the 2020 Bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such 2020 Bonds shall no longer be protected by this Resolution and shall not be deemed to be outstanding hereunder, and the holders thereof shall have the right only to receive the redemption price.

All 2020 Bonds which have been redeemed shall be canceled and shall not be reissued; provided, however, that one or more new registered bonds shall be issued for the unredeemed portion of any 2020 Bond without charge to the holder thereof.

No later than the date fixed for redemption, funds shall be deposited with the Paying Agent or another paying agent to pay, and such agent is hereby authorized and directed to apply such funds to the payment of, the 2020 Bonds or portions thereof called for redemption, including accrued interest thereon to the redemption date. No payment shall be made upon any 2020 Bond or portion thereof called for redemption until such bond shall have been delivered for payment or cancellation or the Registrar shall have received the items required by this Resolution with respect to any mutilated, lost, stolen or destroyed bond.

Section 4. Appointment of Registrar and Paying Agent. Each of the President, the Chief Executive Officer and the Chief Financial Officer is hereby authorized to select the financial institution, entity or person to be appointed to serve as registrar and paying agent for the 2020 Bonds, and each of the President, the Chief Executive Officer and the Chief Financial Officer shall have the option of appointing a successor registrar and paying agent at any time (together with any successor, the “Registrar” or “Paying Agent”). The Registrar is hereby charged with the responsibility of authenticating the 2020 Bonds, and shall keep and maintain the Registration Record at its office. The President is hereby authorized to enter into such agreements or understandings with any institution hereafter serving in such capacities as will enable the institution to perform the services required of the Registrar and Paying Agent. The President is authorized to pay such fees as the institution may charge for the services it provides as Registrar and Paying Agent.

The Registrar and Paying Agent may at any time resign as Registrar and Paying Agent by giving thirty (30) days written notice by first-class mail to the President, the Chief Executive Officer or the Chief Financial Officer and to each registered owner of the 2020 Bonds then outstanding, and such resignation will take effect at the end of such thirty (30) days or upon the earlier appointment of a successor Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer. Such notice to the President, the Chief Executive Officer or the Chief Financial Officer may be served personally or be sent by registered mail. The Registrar and Paying Agent may be removed at any time as Registrar and Paying Agent by the President, the Chief Executive Officer or the Chief Financial Officer, in which event the President, the Chief Executive Officer or the Chief Financial Officer may appoint a successor Registrar and Paying Agent. The President, Chief Executive Officer or the Chief Financial Officer shall notify each registered owner of the 2020 Bonds then outstanding by first-class mail of the removal of the Registrar and Paying Agent. Notices to registered owners of the 2020 Bonds shall be deemed to be given when mailed by first-class mail to the addresses of such registered owners as they appear on the Registration Record. Any predecessor Registrar and Paying Agent shall deliver all the 2020 Bonds, cash related thereto in its possession and the Registration Record to the successor Registrar and Paying Agent. At all times, the same entity shall serve as Registrar and as Paying Agent.

Section 5. Form of Bonds. The form and tenor of the 2020 Bonds shall be substantially as follows, all blanks to be filled in properly prior to delivery thereof:

(Form of Bond)

No. 2020R-____

UNITED STATES OF AMERICA

STATE OF INDIANA

COUNTY OF MARION

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
GENERAL OBLIGATION BOND, SERIES 2020

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Original Date</u>	<u>Authentication Date</u>	<u>CUSIP</u>
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Registered Owner:

Principal Sum:

The Indianapolis-Marion County Public Library (the “Public Library”), for value received, hereby promises to pay to the Registered Owner set forth above, the Principal Sum set forth above on the Maturity Date set forth above (unless this bond is called for redemption prior to maturity as hereafter provided), and to pay interest thereon until the Principal Sum shall be fully paid at the Interest Rate per annum specified above from the interest payment date to which interest has been paid next preceding the Authentication Date of this bond unless this bond is authenticated after the fifteenth day of the month immediately preceding the month in which interest is payable (the “Record Date”) and on or before such interest payment date in which case interest shall be paid from such interest payment date, or unless this bond is authenticated on or before _____15, 20__, in which case it shall bear interest from the Original Date, which interest is payable semi-annually on January 1 and July 1 of each year, beginning on _____1, 20__. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The principal of this bond is payable at the designated corporate trust office of _____ (the “Registrar” or “Paying Agent”), which is currently in _____, _____. All payments of interest on this bond shall be paid by wire transfer on, or by check or draft mailed one business day prior to, the interest payment date, to the Registered Owner as of the Record Date at the address as it appears on the registration books kept by the Registrar or at such other address as is provided to the Paying Agent in writing by the Registered Owner. All payments of principal of this bond shall be made upon surrender thereof at the principal office of the Paying Agent in any coin or currency of the United States of America which on the date of such payment shall be legal tender for the payment of public and private debts.

It is hereby certified and recited that all acts, conditions and things required to be done precedent to and in the preparation and complete execution, issuance and delivery of this bond have been done and performed in regular and due form as provided by law.

This bond shall not be valid or become obligatory for any purpose until the certificate of authentication hereon shall have been executed by an authorized representative of the Registrar.

This bond is one of an authorized issue of bonds of the Public Library of like original date, tenor and effect, except as to denominations, numbering, interest rates, and dates of maturity, in the total amount of _____ Dollars (\$_____), numbered from 2020R-1 up, issued for the purpose of providing funds for (i) the Center for Black Literature and Culture Digital Project, (ii) the renovation and update of all or a portion of the existing Learning Curve at the Central Library, (iii) facility renovations and updates at several facilities operated by the Public Library, including, but not limited to, all or any portion of updating of the boiler at the Library Services Center, parking lot resurfacing at all or any of the College Avenue Branch, the East 38th Street Branch, the Franklin Road Branch, the Nora Branch, the Pike Township Branch and the Warren Township Branch, other interior and exterior renovations and updates at the Pike Township Branch and the Nora Branch, updating all or a portion of the lighting at the Central Library and the Spades Park Branch, replacing all or any portion of the floor covering in all or any portion of the Central Library and other interior renovations at the Library Services Center, (iv) acquisition of equipment, furniture and collection materials for use in one or more of the facilities operated by the Public Library, (v) one or more projects related to any portion of the projects listed in clause (i) through and including (iv), and (vi) the payment of all of the costs related to any of the foregoing projects, including, but not limited to, the costs of issuance related to the 2020 Multi-Facility Renovation and Equipment Acquisition Project Bonds (as hereinafter defined)(clauses (i) through and including (vi), collectively, the “2020 Multi-Facility Renovation and Equipment Acquisition Project”), as authorized by a resolution adopted by the Board of Trustees of the Public Library on the 28th day of September, 2020, entitled “Resolution of the Indianapolis-Marion County Public Library Authorizing Issuance of Bonds for the Purpose of Providing Funds to Pay for the 2020 Multi-Facility Renovation and Equipment Acquisition Project and Expenses Related Thereto” (the “Resolution”), and in strict compliance with Indiana Code § 36-12-3-9 and other applicable provisions of the Indiana Code, as amended (collectively, the “Act”), all as more particularly described in the Resolution. The owner of this bond, by the acceptance hereof, agrees to all the terms and provisions contained in the Resolution and the Act.

PURSUANT TO THE PROVISIONS OF THE ACT AND THE RESOLUTION, THE PRINCIPAL OF THIS BOND AND ALL OTHER BONDS OF SAID ISSUE AND THE INTEREST DUE THEREON ARE PAYABLE AS A GENERAL OBLIGATION OF THE PUBLIC LIBRARY, FROM AN AD VALOREM PROPERTY TAX TO BE LEVIED ON ALL TAXABLE PROPERTY WITHIN THE PUBLIC LIBRARY.

This bond and the bonds of this issue are not subject to redemption at the option of the Public Library prior to final maturity.

[Insert applicable mandatory sinking fund redemption paragraphs.]

Notice of such redemption shall be mailed by first-class mail or by registered or certified mail not more than sixty (60) days and not less than thirty (30) days prior to the date fixed for redemption to the address of the registered owner of each bond to be redeemed as shown on the registration record of the Public Library except to the extent such redemption notice is waived by owners of the bond or bonds redeemed, provided, however, that failure to give such notice by

mailing, or any defect therein, with respect to any bond shall not affect the validity of any proceedings for the redemption of any other bonds. The notice shall specify the date and place of redemption, the redemption price and the CUSIP numbers, if any, of the bonds called for redemption. The place of redemption may be determined by the President of the Board of Trustees of the Public Library. Interest on the bonds so called for redemption shall cease on the redemption date fixed in such notice if sufficient funds are available at the place of redemption to pay the redemption price on the date so named, and thereafter, such bonds shall no longer be protected by the Resolution and shall not be deemed to be outstanding thereunder.

This bond is subject to defeasance prior to payment as provided in the Resolution.

If this bond shall not be presented for payment or redemption on the date fixed therefor, the Public Library may deposit in trust with the Paying Agent or another paying agent, an amount sufficient to pay such bond or the redemption price, as the case may be, and thereafter the Registered Owner shall look only to the funds so deposited in trust for payment and the Public Library shall have no further obligation or liability in respect thereto.

This bond is transferable or exchangeable only upon the registration record kept for that purpose at the office of the Registrar by the Registered Owner in person, or by the Registered Owner's attorney duly authorized in writing, upon surrender of this bond together with a written instrument of transfer or exchange satisfactory to the Registrar duly executed by the Registered Owner or such attorney, and thereupon a new fully registered bond or bonds in the same aggregate principal amount, and of the same maturity, shall be executed and delivered in the name of the transferee or transferees or the Registered Owner, as the case may be, in exchange therefor. The Public Library, any registrar and any paying agent for this bond may treat and consider the person in whose name this bond is registered as the absolute owner hereof for all purposes including for the purpose of receiving payment of, or on account of, the principal hereof and interest due hereon.

The bonds maturing on any maturity date are issuable only in the [denomination of \$5,000 or any integral multiple thereof/minimum denomination of \$100,000 or any integral multiple of \$1,000 above such minimum denomination] not exceeding the aggregate principal amount of the bonds maturing on such date.

The Public Library has designated this bond and the bonds of this issue as "qualified tax-exempt obligations" in accordance with Section 265(b)(3) of the Internal Revenue Code of 1986, as amended and in effect on the date of issuance of the bonds of this issue.

[A Continuing Disclosure Contract from the Public Library to each registered owner or holder of any bonds of this issue, dated as of the date of initial issuance of the bonds of this issue (the "Contract"), has been executed by the Public Library, a copy of which is available from the Public Library and the terms of which are incorporated herein by this reference. The Contract contains certain promises of the Public Library to each registered owner or holder of any bonds of this issue, including a promise to provide certain continuing disclosure. By its payment for and acceptance of this bond, the registered owner or holder of this bond assents to the Contract and to the exchange of such payment and acceptance for such promises.]

(State)

Additional abbreviations may also be used, although not contained in the above list.

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

(please print or typewrite name and address of transferee)

(please insert social security or
other identifying number of assignee)

\$_____ in principal amount (must be a [multiple of \$5,000/minimum of \$100,000 or a multiple of \$1,000 above such minimum amount]) of the within bond and all rights thereunder, and hereby irrevocably constitutes and appoints _____, attorney, to transfer the within bond on the books kept for registration thereof, with full power of substitution in the premises.

Signature Guaranteed:

NOTICE: Signature(s) must be guaranteed by an eligible guarantor institution participating in a Securities Transfer Association recognized signature guarantee program.

NOTICE: The signature of this assignment must correspond with the name as it appears upon the face of the within bond in every particular, without alteration or enlargement or any change whatever.

(End of Bond Form)

Section 6. Sale of Bonds. The Chief Financial Officer shall cause to be published a notice of sale once each week for two consecutive weeks in accordance with Indiana Code § 5-3-1-2. The date fixed for the sale shall not be earlier than fifteen (15) days after the first of such publications and not earlier than three (3) days after the second of such publications. Said bond sale notice shall state the time and place of sale, the purpose for which the 2020 Bonds are being issued, the total amount thereof, the amount and date of each maturity, the maximum rate or rates of interest thereon, their denominations, the time and place of payment, the terms and conditions upon which bids will be received and the sale made and such other information as is required by law or as the President, the Chief Executive Officer or the Chief Financial Officer shall deem necessary.

As an alternative to the publication of a notice of sale, the Chief Financial Officer may sell the 2020 Bonds through the publication of a notice of intent to sell the 2020 Bonds and compliance with related procedures, pursuant to Indiana Code § 5-1-11-2(b).

All bids for the 2020 Bonds shall be presented to the Chief Financial Officer or the Public Library's municipal advisor in accord with the terms set forth in the bond sale notice. Bidders for the 2020 Bonds shall be required to name the rate or rates of interest which the 2020 Bonds are to bear, which shall be the same for all 2020 Bonds maturing on the same date, not exceeding five percent (5.00%) per annum, and such interest rate or rates shall be in multiples of one eighth or one hundredth of one percent. The President, the Chief Executive Officer or the Chief Financial Officer shall award the 2020 Bonds to the bidder who offers the lowest net interest cost, to be determined by computing the total interest on all the 2020 Bonds to their maturities and deducting therefrom the premium bid, if any, or adding thereto the amount of the discount, if any. No bid for less than ninety-nine and one half percent (99.50%) of the par value of the 2020 Bonds, plus accrued interest, shall be considered. The President, the Chief Executive Officer or the Chief Financial Officer may require that all bids be accompanied by certified or cashier's checks payable to the order of the Public Library, or a surety bond, in an amount not to exceed one percent of the aggregate principal amount of the 2020 Bonds as a guaranty of the performance of said bid, should it be accepted. In the event no satisfactory bids are received on the day named in the sale notice, the sale may be continued from day to day thereafter for a period of thirty (30) days without readvertisement; provided, however, that if said sale is continued, no bid shall be accepted which offers an interest cost which is equal to or higher than the best bid received at the time fixed for sale in the bond sale notice. The President, the Chief Executive Officer and the Chief Financial Officer shall have full right to reject any and all bids.

The President is hereby authorized and directed to have the 2020 Bonds prepared, the President and Secretary are hereby authorized and directed to execute the 2020 Bonds in substantially the form and the manner herein provided. The President is hereby authorized and directed to deliver the 2020 Bonds to the purchaser; thereupon, the President shall be authorized to receive from the purchaser the purchase price and take the purchaser's receipt for the 2020 Bonds. The amount to be collected by the President shall be the full amount which the purchaser has agreed to pay therefor, which shall be not less than ninety-nine and one half percent (99.50%) of the face value of the 2020 Bonds plus accrued interest to the date of delivery.

The proceeds from the sale of the 2020 Bonds shall be deposited in an account or accounts of the Public Library established by the Chief Financial Officer and held or invested as permitted by law.

The President is hereby authorized and directed to obtain a legal opinion as to the validity of the 2020 Bonds from Barnes & Thornburg LLP, and to furnish such opinion to the purchasers of the 2020 Bonds. The cost of such opinion shall be paid out of the proceeds of the 2020 Bonds.

Section 7. Defeasance. If, when the 2020 Bonds or any portion thereof shall have become due and payable in accordance with their terms or shall have been duly called for redemption or irrevocable instructions to call the 2020 Bonds or any portion thereof for redemption have been given, and the whole amount of the principal and the interest so due and payable upon such 2020 Bonds or any portion thereof then outstanding shall be paid, or (i) cash, or (ii) direct non-callable obligations of (including obligations issued or held in book entry form on the books of) the Department of the Treasury of the United States of America, and securities fully and unconditionally guaranteed as to the timely payment of principal and interest by the

United States of America, the principal of and the interest on which when due without reinvestment will provide sufficient money, or (iii) any combination of the foregoing, shall be held irrevocably in trust for such purpose, and provision shall also be made for paying all fees and expenses for the payment, then and in that case the 2020 Bonds or such designated portion thereof shall no longer be deemed outstanding or secured by this Resolution.

Section 8. Tax Matters. In order to preserve the exclusion of interest on the 2020 Bonds from gross income for federal income tax purposes, but only to the extent the 2020 Bonds are not issued bearing taxable interest, and as an inducement to purchasers of the 2020 Bonds, the Public Library represents, covenants and agrees that if the 2020 Bonds are issued by the Public Library with the intent that the interest on the 2020 Bonds be excludable from gross income for federal income tax purposes under Section 103 of the Code, then:

(a) No person or entity, other than the Public Library or another state or local governmental unit, will use proceeds of the 2020 Bonds or property financed by the 2020 Bond proceeds other than as a member of the general public. No person or entity other than the Public Library or another state or local governmental unit will own property financed by 2020 Bond proceeds or will have actual or beneficial use of such property pursuant to a lease, a management or incentive payment contract, an arrangement such as a take-or-pay or output contract, or any other type of arrangement that differentiates that person's or entity's use of such property from the use by the public at large.

With respect to any management or service contracts with respect to the 2020 Multi-Facility Renovation and Equipment Acquisition Project or any portion thereof, the Public Library will comply with Revenue Procedure 2017-13, as the same may be amended or superseded from time to time.

(b) No 2020 Bond proceeds will be loaned to any entity or person other than a state or local governmental unit. No 2020 Bond proceeds will be transferred, directly or indirectly, or deemed transferred to a non-governmental person in any manner that would in substance constitute a loan of the 2020 Bond proceeds.

(c) The Public Library will not take any action or fail to take any action with respect to the 2020 Bonds that would result in the loss of the exclusion from gross income for federal income tax purposes of interest on the 2020 Bonds pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"), and the regulations thereunder as applicable to the 2020 Bonds, including, without limitation, the taking of such action as is necessary to rebate or cause to be rebated arbitrage profits on 2020 Bond proceeds or other monies treated as 2020 Bond proceeds to the federal government as provided in Section 148 of the Code, and will set aside such monies, which may be paid from investment income on funds and accounts notwithstanding anything else to the contrary herein, in trust for such purposes.

(d) The Public Library will file an information report on Form 8038-G with the Internal Revenue Service as required by Section 149 of the Code.

(e) The Public Library will not make any investment or do any other act or thing during the period that any 2020 Bond is outstanding hereunder which would cause any 2020 Bond to be an “arbitrage bond” within the meaning of Section 148 of the Code and the regulations thereunder as applicable to the 2020 Bonds.

Notwithstanding any other provisions of this Resolution, the foregoing covenants and authorizations (the “Tax Sections”) which are designed to preserve the exclusion of interest on the 2020 Bonds from gross income under federal income tax law (the “Tax Exemption”) need not be complied with if the Public Library receives an opinion of nationally recognized bond counsel that any Tax Section is unnecessary to preserve the Tax Exemption.

To the extent permitted by Section 265(b)(3) of the Code and the Public Library’s ability to accurately certify at the time of issuance of any and/or all series of the 2020 Bonds all of the certifications set forth in this paragraph, the Public Library designates any and/or all series of the 2020 Bonds as qualified tax-exempt obligations for purposes of Section 265(b)(3) of the Code. In connection with this designation, the Public Library will certify at the time such series of the 2020 Bonds are issued as follows: (a) such series of the 2020 Bonds are not private activity bonds as defined in Section 141 of the Code; (b) the Public Library has designated such series of the 2020 Bonds as qualified tax-exempt obligations for the purposes of Section 265(b) of the Code; and (c) the reasonably anticipated amount of tax-exempt obligations (other than private activity bonds) which will be issued by the Public Library, together with all entities issuing bonds on behalf of the Public Library, all entities subordinate to the Public Library and all entities created or availed by the Public Library to avoid the requirements of this limitation during the calendar year in which such series of the 2020 Bonds are issued will not exceed \$10,000,000. To the extent the Public Library makes such certifications and such certifications are factually correct, such series of the 2020 Bonds will qualify for the exception provided in Section 265(b)(3) of the Code.

Section 9. Amendments. Subject to the terms and provisions contained in this section, and not otherwise, the owners of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2020 Bonds then outstanding shall have the right, from time to time, anything contained in this Resolution to the contrary notwithstanding, to consent to and approve the adoption by the Public Library of such resolution or resolutions supplemental hereto as shall be deemed necessary or desirable by the Public Library for the purpose of amending in any particular manner any of the terms or provisions contained in this Resolution, or in any supplemental resolution; provided, however, that nothing herein contained shall permit or be construed as permitting without the consent of all affected owners of the 2020 Bonds:

(a) An extension of the maturity of the principal of or interest on any 2020 Bond without the consent of the holder of each 2020 Bond so affected; or

(b) A reduction in the principal amount of any 2020 Bond or the rate of interest thereon or a change in the monetary medium in which such amounts are payable, without the consent of the holder of each 2020 Bond so affected; or

(c) A preference or priority of any 2020 Bond over any other 2020 Bond, without the consent of the holders of all 2020 Bonds then outstanding; or

(d) A reduction in the aggregate principal amount of the 2020 Bonds required for consent to such supplemental resolution, without the consent of the holders of all 2020 Bonds then outstanding.

If the Public Library shall desire to obtain any such consent, it shall cause the Registrar to mail a notice, postage prepaid, to the addresses appearing on the Registration Record. Such notice shall briefly set forth the nature of the proposed supplemental resolution and shall state that a copy thereof is on file at the office of the Registrar for inspection by all owners of the 2020 Bonds. The Registrar shall not, however, be subject to any liability to any owners of the 2020 Bonds by reason of its failure to mail such notice, and any such failure shall not affect the validity of such supplemental resolution when consented to and approved as herein provided.

Whenever at any time within one year after the date of the mailing of such notice, the Public Library shall receive any instrument or instruments purporting to be executed by the owners of the 2020 Bonds of not less than sixty-six and two-thirds percent (66-2/3%) in aggregate principal amount of the 2020 Bonds then outstanding, which instrument or instruments shall refer to the proposed supplemental resolution described in such notice, and shall specifically consent to and approve the adoption thereof in substantially the form of the copy thereof referred to in such notice as on file with the Registrar, thereupon, but not otherwise, the Public Library may adopt such supplemental resolution in substantially such form, without liability or responsibility to any owners of the 2020 Bonds, whether or not such owners shall have consented thereto.

No owner of any 2020 Bond shall have any right to object to the adoption of such supplemental resolution or to object to any of the terms and provisions contained therein or the operation thereof, or in any manner to question the propriety of the adoption thereof, or to enjoin or restrain the Public Library or its officers from adopting the same, or from taking any action pursuant to the provisions thereof. Upon the adoption of any supplemental resolution pursuant to the provisions of this section, this Resolution shall be, and shall be deemed, modified and amended in accordance therewith, and the respective rights, duties and obligations under this Resolution of the Public Library and all owners of 2020 Bonds then outstanding shall thereafter be determined, exercised and enforced in accordance with this Resolution, subject in all respects to such modifications and amendments.

Notwithstanding anything contained in the foregoing provisions of this Resolution, the rights, duties and obligations of the Public Library and of the owners of the 2020 Bonds, and the terms and provisions of the 2020 Bonds and this Resolution, or any supplemental resolution, may be modified or amended in any respect with the consent of the Public Library and the consent of the owners of all the 2020 Bonds then outstanding.

Without notice to or consent of the owners of the 2020 Bonds, the Public Library may, from time to time and at any time, adopt such resolutions supplemental hereto as shall not be inconsistent with the terms and provisions hereof (which supplemental resolutions shall thereafter form a part hereof),

(a) to cure any ambiguity or formal defect or omission in this Resolution or in any supplemental resolution; or

(b) to grant to or confer upon the owners of the 2020 Bonds any additional rights, remedies, powers, authority or security that may lawfully be granted to or conferred upon the owners of the 2020 Bonds; or

(c) to procure a rating on the 2020 Bonds from a nationally recognized securities rating agency designated in such supplemental resolution, if such supplemental resolution will not adversely affect the owners of the 2020 Bonds; or

(d) to provide for the refunding or advance refunding of the 2020 Bonds; or

(e) to make any other change which, in the determination of the Board in its sole discretion, is not to the prejudice of the owners of the 2020 Bonds.

Section 10. Continuing Disclosure Contract. The Continuing Disclosure Contract, dated as of the date the 2020 Bonds are issued (the “Undertaking”), executed by the Public Library, substantially in the form satisfactory to the President, be, and hereby is, ratified and approved.

If necessary, the President or any other officer of the Board, be, and hereby is, authorized and directed to execute and deliver the Undertaking, with such changes to the form thereof as such officer deems necessary or advisable, in the name and on behalf of the Public Library, and the Secretary or any other officer of the Board be, and hereby is, authorized and directed to attest such execution, and any such execution and delivery and any such attestation heretofore effected be, and hereby are, ratified and approved.

Section 11. Official Statement. The President is hereby authorized and directed to approve the Preliminary Official Statement for the purposes of selling the 2020 Bonds, and the President is further authorized to deem and determine the Preliminary Official Statement as the near final Official Statement with respect to the 2020 Bonds for purposes of SEC Rule 15c2-12, subject to completion in accordance with such rule and in a manner acceptable to the President, and to place the Preliminary Official Statement into final form as the Final Official Statement of the Public Library. The President is authorized to sign the Final Official Statement and by such signature approve its distribution.

Section 12. Multiple Series of Bonds. Notwithstanding the foregoing authorizations and approvals, the President is hereby authorized to issue the 2020 Bonds in multiple series at any particular time, if, in the judgment of the President, based on the recommendation of the Public Library’s municipal advisor, such actions would be advantageous for the Public Library. In the

event that the President makes this determination, (a) the aggregate principal amount of the 2020 Bonds to be issued at any one time shall be reduced accordingly provided that in no event shall the aggregate principal amount of all of the 2020 Bonds be issued in an amount exceeding the Authorized Amount, (b) all of the documents approved herein shall be modified accordingly, (c) the officers of the Public Library identified in this Resolution, as appropriate, are authorized to execute, attest and deliver such documents as so modified, and (d) the Board hereby authorizes the issuance of each such series of the 2020 Bonds with such series or issue notations as appropriate.

Section 13. Other Actions and Documents. The officers of the Board, the Chief Executive Officer and the Chief Financial Officer are hereby authorized and directed, for and on behalf of the Public Library, to execute, attest and seal all such documents, instruments, certificates, closing papers and other papers and do all such acts and things as may be necessary or desirable to carry out the intent of this Resolution. In addition, any and all actions previously taken by any officers of the Board, the Chief Executive Officer or the Chief Financial Officer, in connection with this Resolution, be, and hereby are, ratified and approved. In addition to the foregoing, the President and the Secretary, based on the advice of the Public Library's municipal advisor or at the request of the purchaser of the 2020 Bonds, may modify the dates of the semi-annual interest payment dates to be such other dates which are at least six (6) months apart, and if such interest payment dates are changed, the President and the Secretary may modify the Record Date to such other date that is at least fourteen (14) days prior to each such interest payment date.

Section 14. No Conflict. All resolutions and orders or parts thereof in conflict with the provisions of this Resolution are to the extent of such conflict hereby repealed. After the issuance of the 2020 Bonds authorized by this Resolution and so long as any of the 2020 Bonds or interest thereon remains unpaid, except as expressly provided herein, this Resolution shall not be repealed or amended in any respect which will adversely affect the rights of the holders of the 2020 Bonds, nor shall the Public Library adopt any law which in any way adversely affects the rights of such holders.

Section 15. Severability. If any section, paragraph or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

Section 16. Non-Business Days. If the date of making any payment or the last date for performance of any act or the exercising of any right, as provided in this Resolution, shall be a legal holiday or a day on which banking institutions in the Public Library or the jurisdiction in which the Registrar or Paying Agent is located are typically closed, such payment may be made or act performed or right exercised on the next succeeding day not a legal holiday or a day on which such banking institutions are typically closed, with the same force and effect as if done on the nominal date provided in this Resolution, and no interest shall accrue for the period after such nominal date.

Section 17. Interpretation. Unless the context or laws clearly require otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

Section 18. Effectiveness. This Resolution shall be in full force and effect from and after its passage. Upon payment in full of the principal and interest respecting the 2020 Bonds authorized hereby or upon deposit of an amount sufficient to pay when due such amounts in accord with the defeasance provisions herein, all pledges, covenants and other rights granted by this Resolution shall cease.

ADOPTED this 28th day of September, 2020.

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA**

AYE

NAY

ATTEST: _____
Secretary of the Board

MATURITY SCHEDULE

Maturity Date	Principal Amount Range
July 1, 2021	\$0-1,990,000
January 1, 2022	0-2,000,000
July 1, 2022	0-680,000
January 1, 2023	0-680,000

Budgeting for Equity



September 28, 2020

2021 Priorities

1. Removing barriers to and increasing racial equity
2. Retain and attract high quality and knowledgeable staff to serve patron needs
3. Providing a welcoming, clean, safe and accessible locations for all patrons
4. Increasing collaboration with schools and support of e-learning
5. Adapting Library services and leveraging technology to meet patron needs in changing environment

Strategic Planning 2021-2023

Organizational Aspirational Goal

Racial Equity

Achieving a condition where one's race/ethnicity can no longer be used as a predictor of how one fares by evaluating and eliminating policies, practices, attitudes, and cultural messages, internally and externally, that reinforce differential outcomes by race/ethnicity.

As defined by IndyPL Strategic Planning Committee, 2020

Defining Success

- Inclusive and equitable procurement processes
- Staffing is representative of the community we serve
- Removing economic barriers to access
- Representation in programming, services and materials.
- Welcoming atmosphere for all
- Intentional community engagement and partnerships

Budgeting for Racial Equity

Collection Management: Reallocation of collection management dollars based on racial demographics

- 30% – Black/African American materials
- 10% – Latinx materials
- 5% – LGBTQ+ materials

Recruitment Dollars: Allocation of funds for intentional recruitment to ensure we have a diverse pool of staff

- 50% of recruitment dollars targeted for this goal

XBE Utilization: Intentional outreach and engagement to increase business utilization numbers for XBEs

“What gets measured, gets done.”

Author unknown

- Summer Reading Program Statistics - Beanstack – By race/ethnicity
- Tracking access by demographics per census tracts
 - Number of cardholders by census tracts
 - Number of blocked cards by census tracts
 - Circulation by census track (not currently available)
- Program participation by race/ethnicity per program evaluation surveys
- XBE utilization numbers
- Collection materials audit and budget dollars tracking
- Incident report data (with purchase of new system)
- Disaggregated staffing data

Challenges

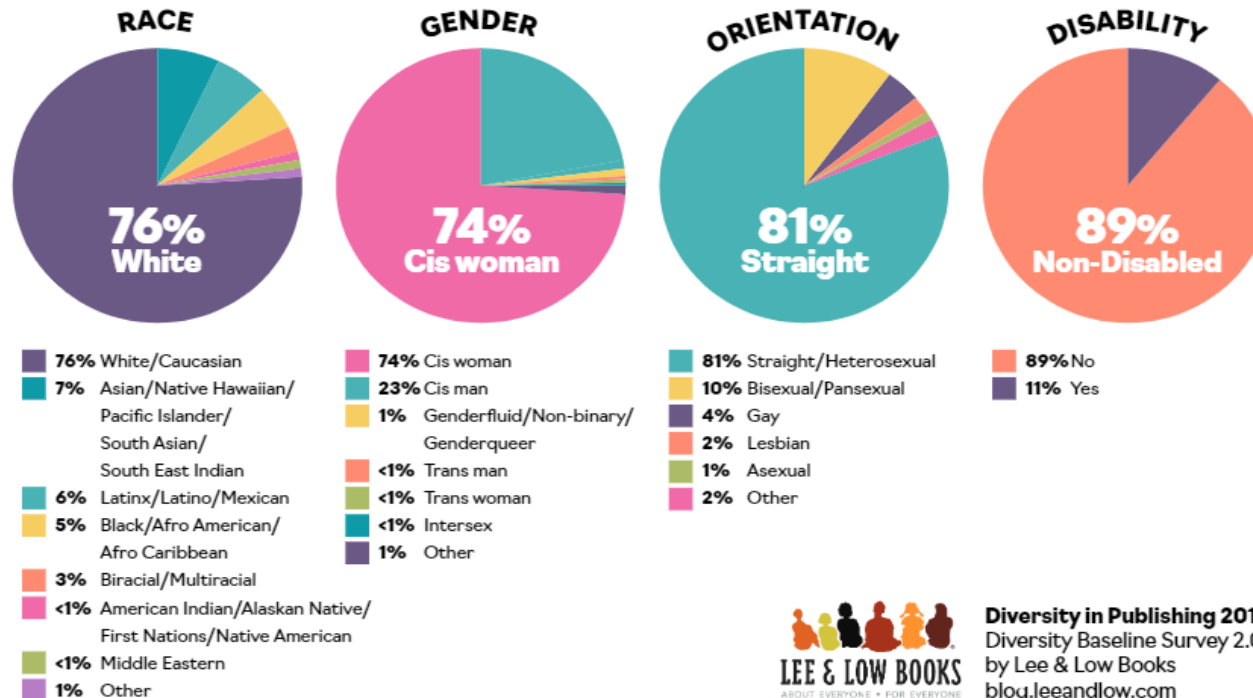
- Collection of demographic data of authors
- Building reputation within the XBE business community
- Identifying creative solutions around security and policing
- Staff capacity to get the work done
- Staff development and buy in around racial equity
- Lack of representation in the publishing and library industries

Challenges

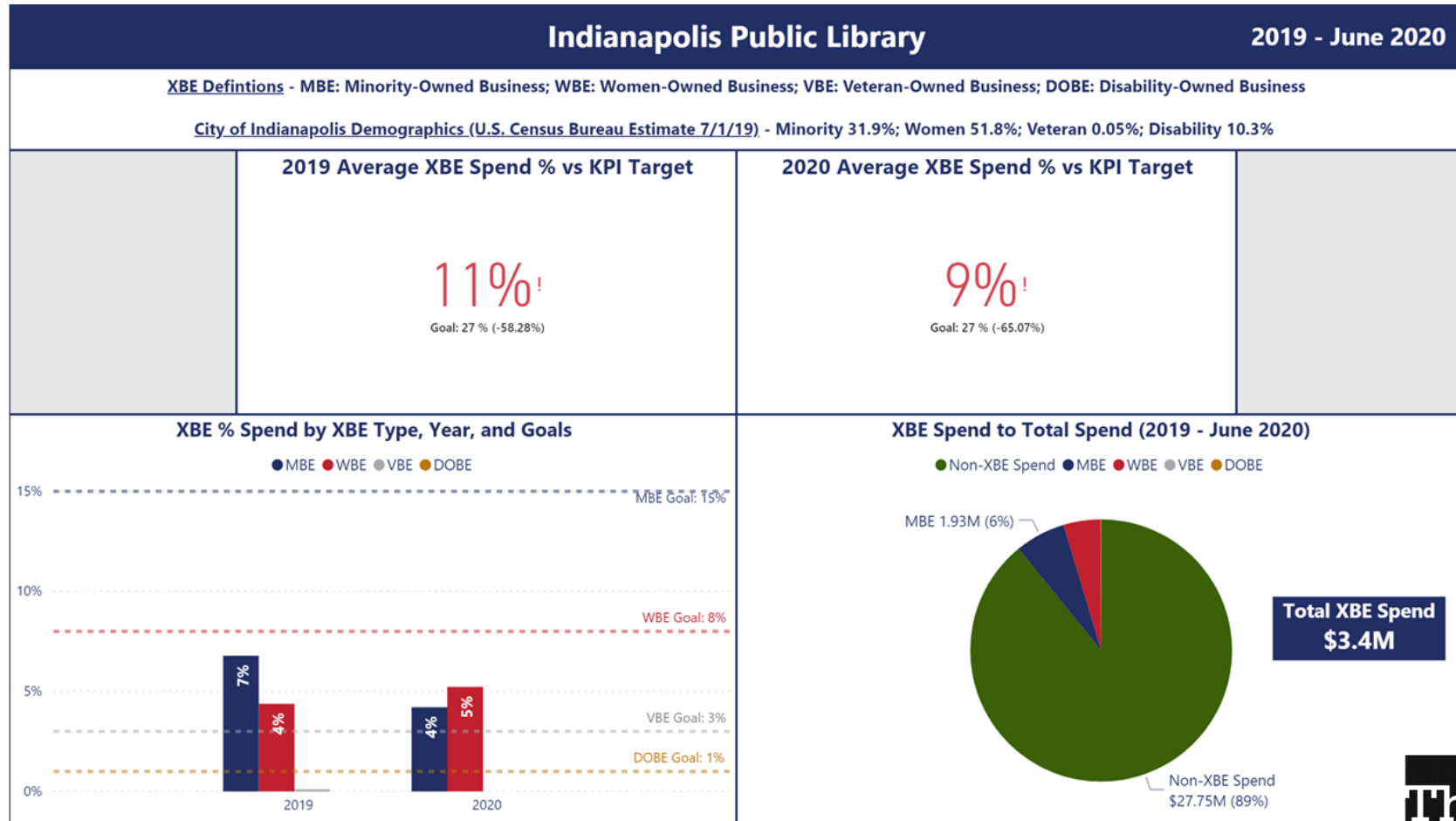
DIVERSITY IN PUBLISHING 2019 • DIVERSITY BASELINE SURVEY BY LEE & LOW BOOKS

INDUSTRY OVERALL EXECUTIVE LEVEL EDITORIAL SALES MARKETING & PUBLICITY BOOK REVIEWERS LITERARY AGENTS INTERNS

Industry Overall



Equitable Procurement



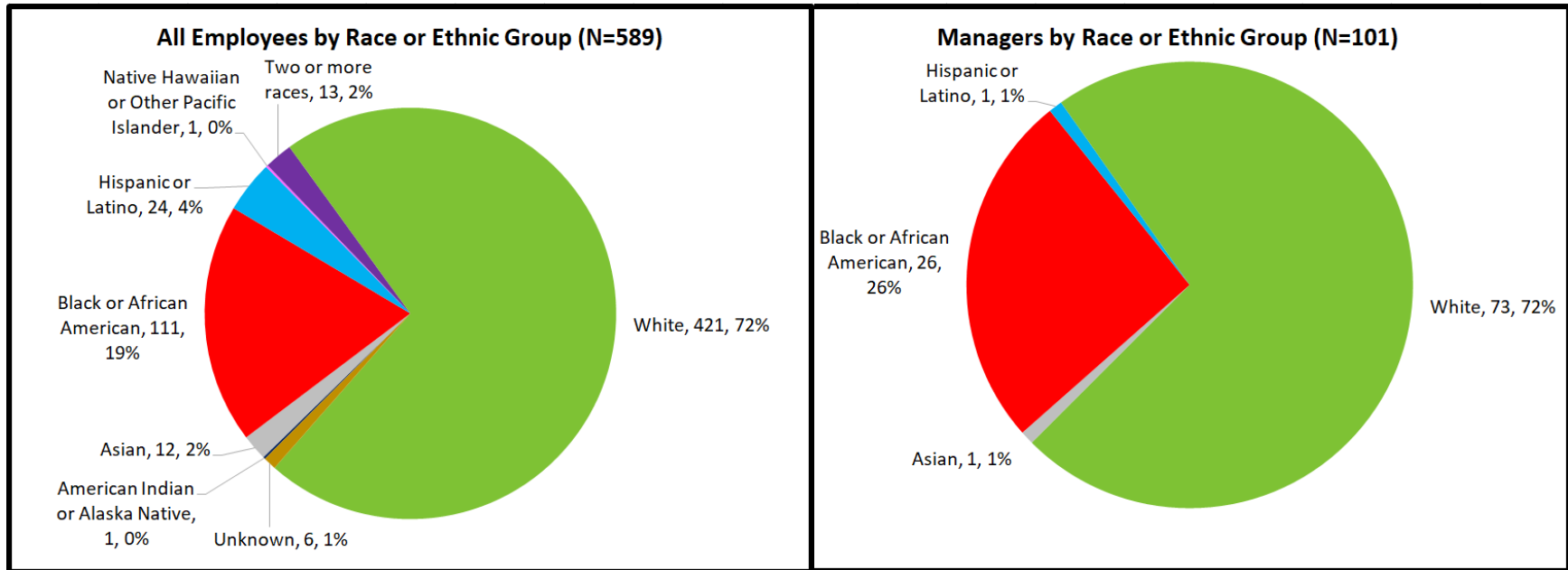
*Includes only City certified XBEs

Equitable Procurement

- Regular submission of monthly reports to the Office of Minority and Women Business Development (OMWBD)
- Outline IndyPL internal procurement processes
- Expand outreach and partnerships to include opportunities for engagement
 - OMWBD
 - Indiana Department of Administration (IDOA)
 - Mid-States Minority Supplier Development Council (MSDC)
- Dashboard tracking utilization goal progress
- Goal adoption
- Use of Construction Managers

Budgeting for Equity

Staffing – Managers and Non-Managers

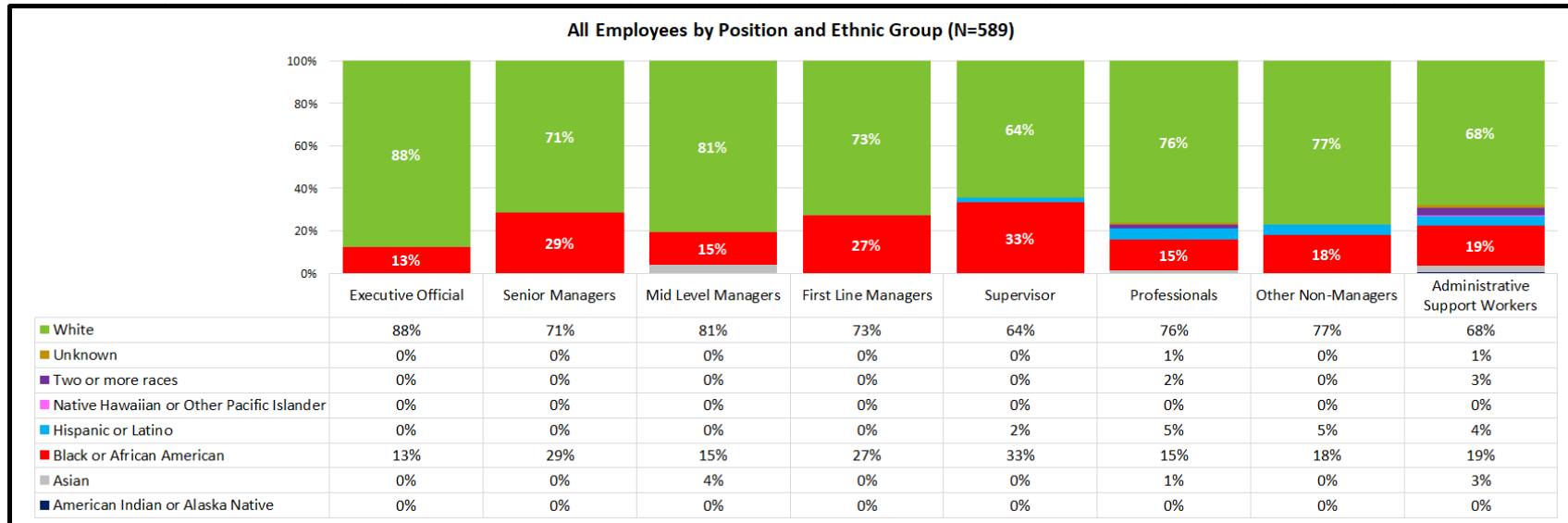


Marion County Demographics (American Community Survey 5 yr Estimate 2018) - Total Population = 944,523 - White 56.0%, Black 27.5%, American Indian and Alaska Native 0.2%, Asian 3.1%, Native Hawaiian and Other Pacific Islander 0.0%, Some Other Race 0.3%, Two or More Races 2.8%, Hispanic or Latino (of any race) 10.2%

Note: Management, as shown here, includes Supervisors

Budgeting for Equity Staffing by Race

Marion County Demographics (American Community Survey 5 yr Estimate 2018) - Total Population = 944,523 - White 56.0%, Black 27.5%, American Indian and Alaska Native 0.2%, Asian 3.1%, Native Hawaiian and Other Pacific Islander 0.0%, Some Other Race 0.3%, Two or More Races 2.8%, Hispanic or Latino (of any race) 10.2%



Executive Official - Directors

Senior Managers - All managers in pay grades 14 -16

Mid Level Managers - All managers in pay grades 12 - 13

First Line Managers - All managers in pay grade 11

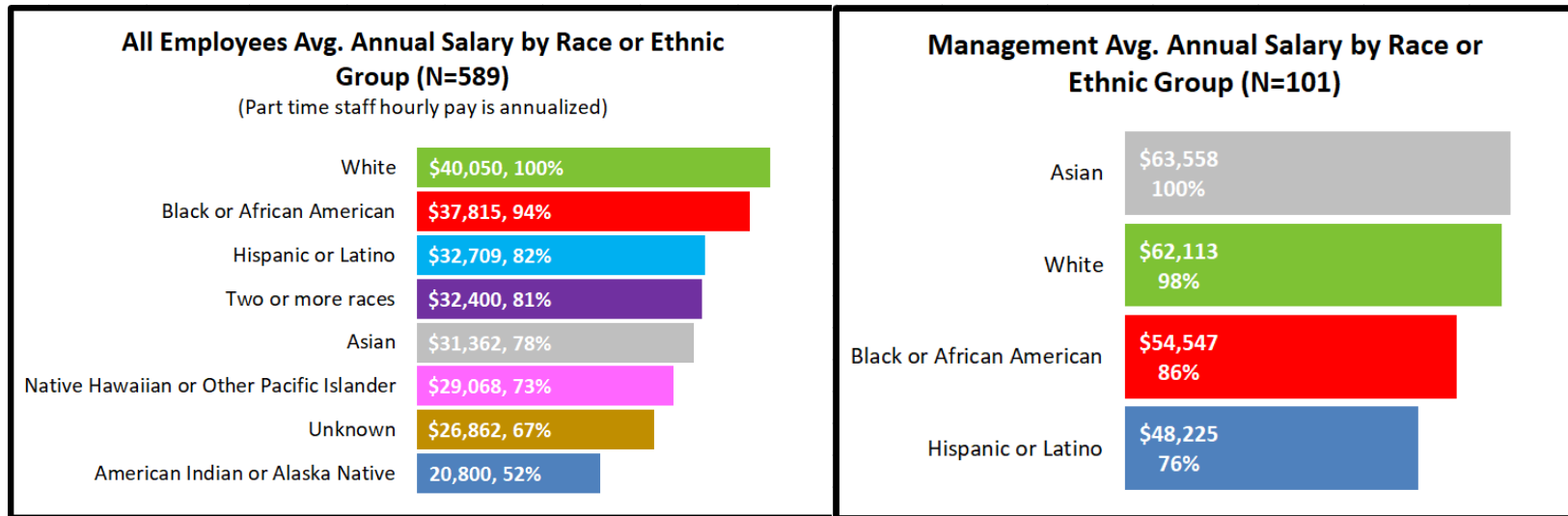
Supervisors - All supervisors in pay grades 8 - 10

Professionals - EEOC Classification

Administrative Support Workers - EEOC Classification

Budgeting for Equity

Staffing – Average Salary by Race

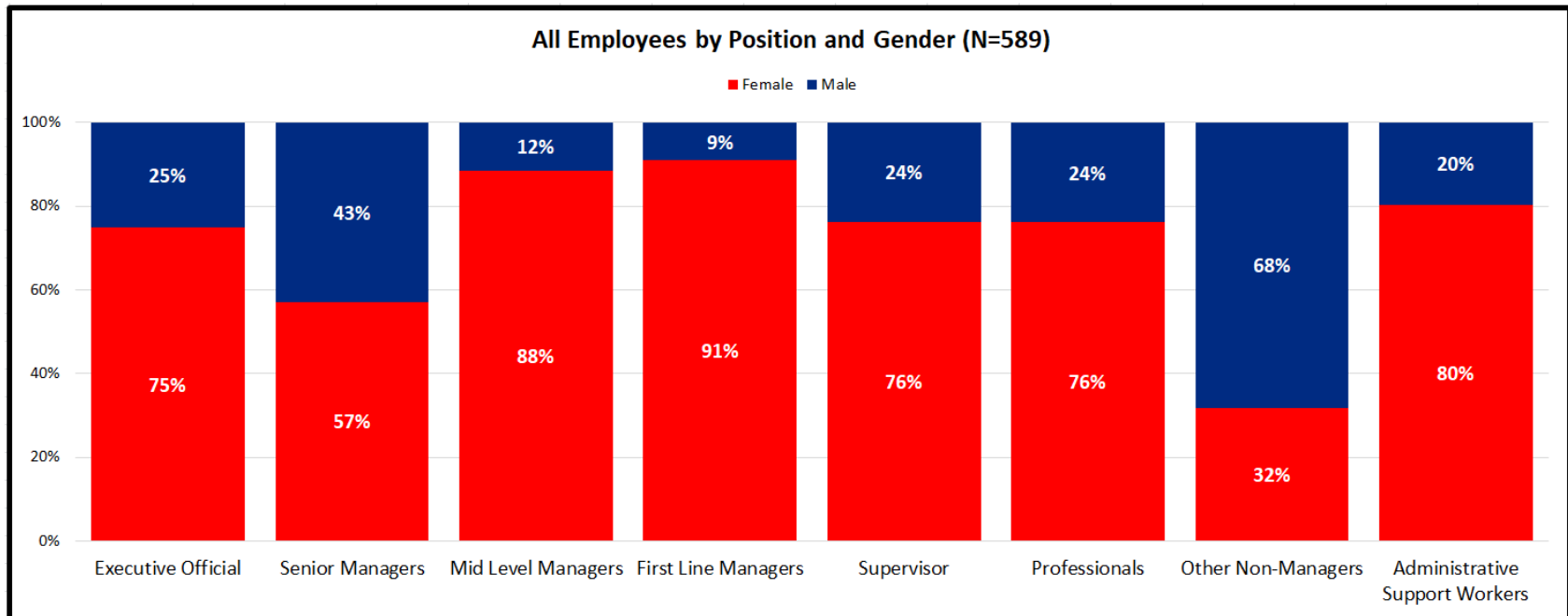


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Note: Management, as shown here, includes Supervisors

Budgeting for Equity Staffing by Gender

Marion County Demographics (American Community Survey 5 yr Estimate 2018) - Total Population = 944,523 - Women 51.8%

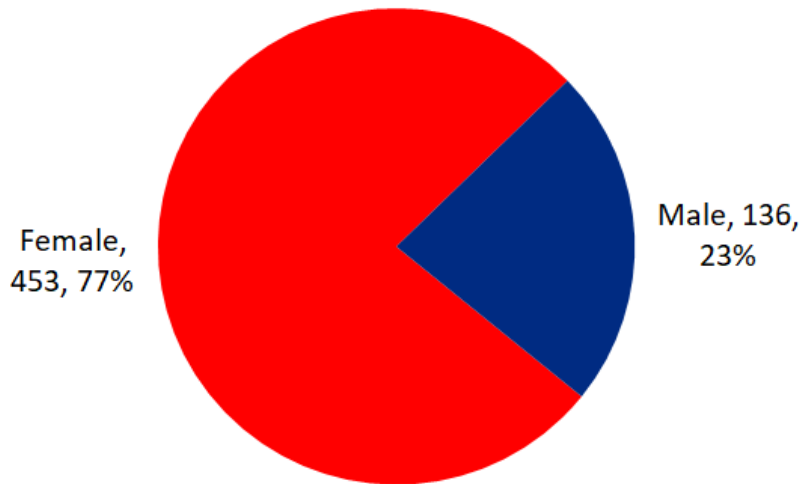


Budgeting for Equity

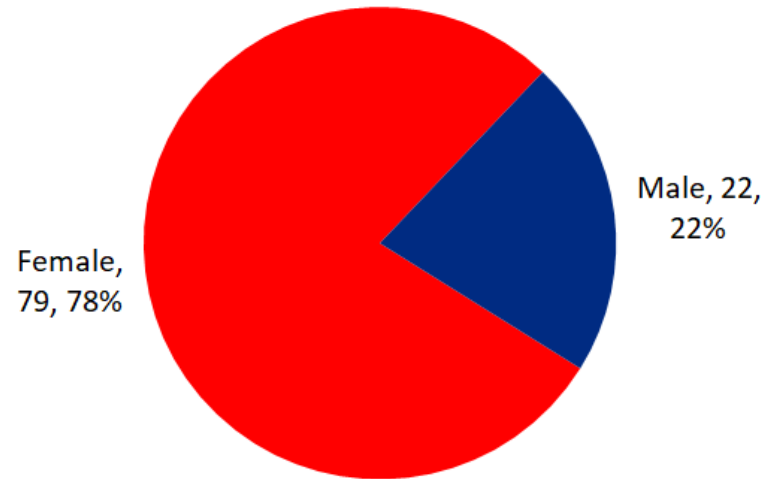
Staffing – Managers and Non-Managers

Marion County Demographics (American Community Survey 5 yr Estimate 2018) - Total Population = 944,523 - Women 51.8%

All Employees by Gender (N=589)

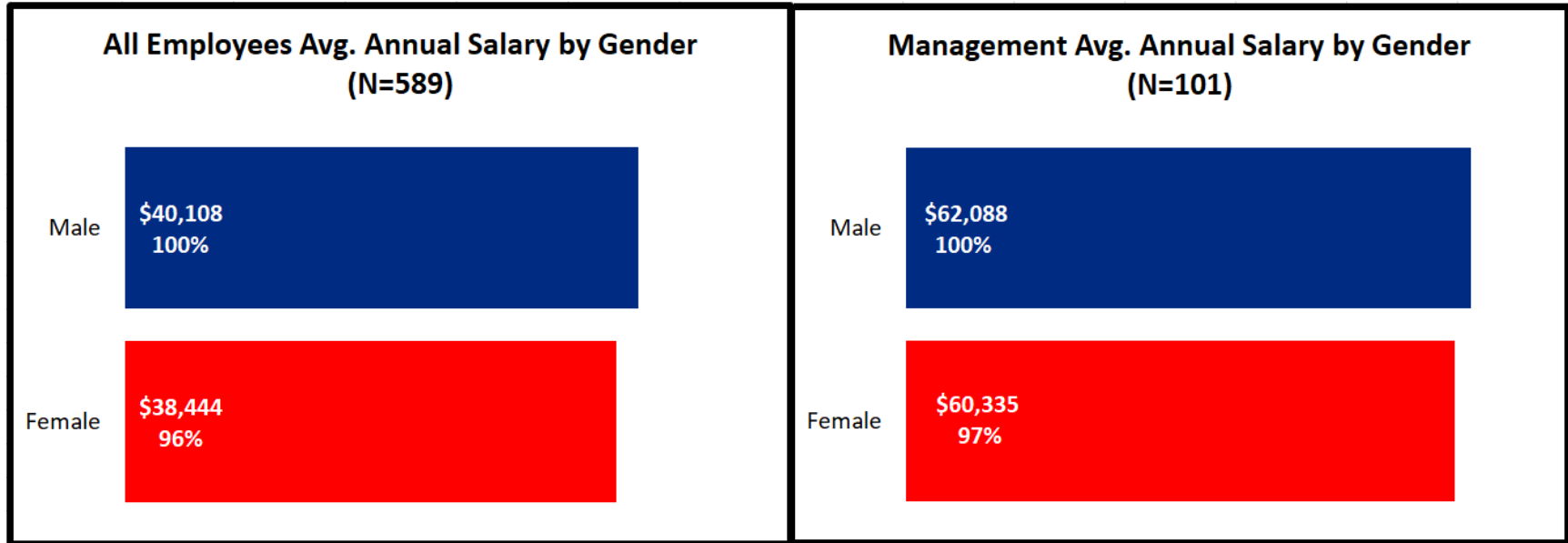


Managers by Gender (N=101)



Budgeting for Equity

Staffing – Average Salary by Gender



Marion County Demographics (American Community Survey 5 yr Estimate 2018) - Total Population = 944,523 - Women 51.8%

Diversity Recruitment Strategies

By IndyPL HR Department

- **Goals:**
 - Based on our latest staff diversity to population served, our greatest need is to increase male, Latinx, and Black staff.
- **Opportunities:**
 - Target recruitment for our most chronically out of line locations
 - Partner with community groups to recruit from local populations
- **Challenges:**
 - We struggle with balancing opportunities for internal promotions with hiring externally to increase diversity
 - Slow growth and turnover at senior level positions

Community Engagement

- Annual CEO Tour
- Strategic Planning Process
- Community Action Plans (CAPs) – Racial Equity Toolkit
- Cultivating Branch Community Assets
- Tracking of partnership opportunities
- School partnerships

What we've accomplished

- Adoption of organizational supplier diversity policy
- Adoption of XBE Utilization Goals
- Elimination of fines
- Internal Social Worker position approved
- Public Services Specialist positions
- Tool for tracking and reporting XBE utilization
- GARE Racial Equity Toolkit

What's next?



Baseline organizational data



Board Briefing Report

10

To: IndyPL Board

Meeting Date: 09/28/2020

From: The Indianapolis Public Library Foundation

Subject: September 2020 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

The Library Foundation thanks the Indy Library Store for adapting to the current circumstances and reimagining the book sale format. Our Friends of the Library members had great interest in the book sale returning and demand for the shopping sessions was very high – filling all availability in under an hour! Thank you to Mike Ehret, Richard Swan, Adele Hoskin, Nancy Stephenson, Wendy Johnson, Sara Liebhaber and all book sale volunteers for a successful new format!

Next month the Foundation will host several virtual events. The annual State of the Library will be on October 13 at 11 a.m. This event will be live-streamed to the Foundation's Facebook page. You should have received an email invitation with the information if you are able to tune-in. It will also be posted on Facebook after the stream ends. The Foundation is also hosting a donor appreciation event for Next 50 Fund donors and a special event for Library retirees.

Donors

The Foundation thanks 55 donors who made gifts last month. The following are our top corporate and foundation contributors. If you should have an opportunity to thank these donors, we would be grateful.

College Savings Bank
Indiana Farm Bureau Insurance
Ritz Charles

Program Support

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

Early Literacy Specialist
Hogwarts – EAG
Pocket Park Storywalk – INFO

Read to Me, Please
Teen Advisory Groups – MIC and PIK
Teen Community Book Clubs

Cultural

Adult Book Discussions
Branded Giveaways
Center for Black Literature & Culture (Book Fest and 3rd Anniversary)
Concert Series
Curveside Ride – CEN
Folkloric Dance Demos
History of Tea
Lunch and Learn
Near West Community Day – HVL
Snacks and Stories – WRN
Teen Community Book Clubs
Teen Spaces – WRN and PIK
Trunk or Treat – GLD
World Language Book Giveaways

Collections/IT

General Digitization
Lilly Digital Encyclopedia of Indianapolis
Lilly Digitization
The Public Collection

Lifelong Learning

Career Center
Nonprofit Workshops – CEN
Staff Diversity Training
USB Technology

Capital

Art – MIC
Warren

General Library Support

One Library, One Book – all staff book read



Board Action Request

11a1

To: IMCPL Board

Meeting Date: September 28, 2020

From: M. Jacqueline Nytes, CEO

**Approved by the
Library Board:**

Effective Date: September 28, 2020

Subject: Finances, Personnel and Travel Resolution 41-2020

Recommendation: Approve Finances, Personnel and Travel Resolution 41-2020

Background: The Finances, Personnel and Travel Resolution 41-2020 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2020.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL

RESOLUTION 41 - 2020

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of August 2020 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **73336** through **73424** for a total of
\$958,891.82 were issued from the operating bank accounts.

EFT numbers **1383** through **1395** and
303116 through **303210** for a total of
\$1,665,652.74 were issued from the operating bank accounts.

Warrant number **830** through **831** for a total of
\$44.98 was issued from the fines bank account.

Warrant numbers **7702** through **7711** for a total of
\$48,127.66 were issued from the gift bank account.

EFT numbers **303211** through **303213** for a total of
\$31,840.93 were issued from the gift bank account.

Warrant numbers **269019** through **269027** for a total of
\$7,354.42 were issued for employee payroll

Direct deposits numbers **320001** through **320534** and
340001 through **340524** for a total of

\$1,019,511.97 were issued for employee payroll

Electronic transfers for payment of taxes and garnishments for a total of
\$389,997.14 were issued for employee payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Raymond J. Biederman

Patricia A. Payne

Curtis W. Bigsbee

Rev. T.D. Robinson

Dr. Terri Jett

Judge Jose D. Salinas

I have examined the within claims and certify they are accurate:

Dr. Khaula Murtadha

Ijeoma Dike-Young
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No.	Type	Date	Reference	Amount
1383	EFT	07/27/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	102,031.96
1384	EFT	08/06/2020	FIDELITY INVESTMENTS	5,608.58
1385	EFT	08/06/2020	AMERICAN UNITED LIFE INSURANCE CO	3,765.69
1386	EFT	08/10/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	102,839.97
1387	EFT	08/13/2020	REGIONS BANK PURCHASING CARD	8,065.23
1388	EFT	08/14/2020	ADP, INC.	5,635.72
1389	EFT	08/14/2020	ADP, INC.	939.00
1390	EFT	08/20/2020	FIDELITY INVESTMENTS	4,808.58
1391	EFT	08/20/2020	AMERICAN UNITED LIFE INSURANCE CO	3,665.69
1392	EFT	08/20/2020	INDIANA DEPARTMENT OF REVENUE	742.51
1393	EFT	08/21/2020	REGIONS BANK PURCHASING CARD	5,840.09
1394	EFT	08/24/2020	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	101,034.65
1395	EFT	08/28/2020	FIRST AMERICAN TITLE INSURANCE CO	5,000.00
73336	CHECK	08/06/2020	500 FESTIVAL, INC	280.00
73337	CHECK	08/06/2020	AT&T	1,903.80
73338	CHECK	08/06/2020	AT&T MOBILITY	673.41
73339	CHECK	08/06/2020	CAROL'S ADVENTURES, LLC	80.00
73340	CHECK	08/06/2020	CENTRAL LIBRARY (PETTY CASH)	31.00
73341	CHECK	08/06/2020	CITIZENS ENERGY GROUP	6,895.83
73342	CHECK	08/06/2020	GUARDIAN	17,061.30
73343	CHECK	08/06/2020	INDIANAPOLIS POWER & LIGHT COMPANY	72,649.85
73344	CHECK	08/06/2020	KANOPY LLC	50,000.00
73345	CHECK	08/06/2020	OCLC INC	9,592.18
73346	CHECK	08/06/2020	REPUBLIC WASTE SERVICES	7,805.27
73347	CHECK	08/06/2020	SECURITAS ELECTRONIC SECURITY, INC.	3,800.28
73348	CHECK	08/06/2020	TUMBLEWEED PRESS, INC.	11,900.00
73349	CHECK	08/13/2020	1-800MD, LLC	920.50
73350	CHECK	08/13/2020	ADP, INC.	1,995.63
73351	CHECK	08/13/2020	AFSCME COUNCIL IKOC 962	1,722.70
73352	CHECK	08/13/2020	AMERICAN UNITED LIFE INSURANCE CO	1,585.56
73353	CHECK	08/13/2020	ANTHEM INSURANCE COMPANIES, INC	310,500.00
73354	CHECK	08/13/2020	ARAB TERMITE AND PEST CONTROL INC	298.00
73355	CHECK	08/13/2020	ATC GROUP SERVICES, LLC	7,429.30
73356	CHECK	08/13/2020	AUGUST MACK ENVIRONMENTAL, INC	3,400.00
73357	CHECK	08/13/2020	BEECH GROVE SEWAGE WORKS	167.28
73358	CHECK	08/13/2020	BLACKMORE & BUCKNER ROOFING	473.56
73359	CHECK	08/13/2020	BRIGHT HOUSE NETWORKS	89.99
73360	CHECK	08/13/2020	CITIZENS ENERGY GROUP	266.91
73361	CHECK	08/13/2020	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
73362	CHECK	08/13/2020	CVENT, INC.	2,645.00
73363	CHECK	08/13/2020	DACO GLASS & GLAZING INC	752.48
73364	CHECK	08/13/2020	DECO ASSOCIATES, INC	2,745.00
73365	CHECK	08/13/2020	DELL MARKETING L.P.	7,483.30
73366	CHECK	08/13/2020	DELTA DENTAL	11,648.80
73367	CHECK	08/13/2020	DLZ INDIANA, LLC	187.50
73368	CHECK	08/13/2020	ELIZABETH FRANKLIN	2,048.29
73369	CHECK	08/13/2020	ESSENTIAL ARCHITECTURAL SIGNS, INC	42.00
73370	CHECK	08/13/2020	GURNEY J. BUSH, INC	710.70
73371	CHECK	08/13/2020	INDIANA DEPT OF WORKFORCE DEVELOP.	7,962.72
73372	CHECK	08/13/2020	INDIANA STATE LIBRARY	8,970.00
73373	CHECK	08/13/2020	INGERSOLL RAND COMPANY	198.00
73374	CHECK	08/13/2020	INNOVATIVE INTERFACES INCORPORATED	97,409.00
73375	CHECK	08/13/2020	LEGALSHIELD	313.25
73376	CHECK	08/13/2020	IMCPL - POWERS & SONS - RETAINAGE	47,133.20
73377	CHECK	08/13/2020	SCHMIDT ASSOCIATES, INC	8,991.76
73378	CHECK	08/13/2020	THE HARMON HOUSE L.L.C.	1,590.00
73379	CHECK	08/20/2020	ADTEC	3,190.00
73380	CHECK	08/20/2020	CITIZENS ENERGY GROUP	4,171.22
73381	CHECK	08/20/2020	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	10,316.25

No.	Type	Date	Reference	Amount
73382	CHECK	08/20/2020	DRIESSEN WATER INC	129.10
73383	CHECK	08/20/2020	DACO GLASS & GLAZING INC	1,803.00
73384	CHECK	08/20/2020	EAGLE BRANCH (PETTY CASH)	34.22
73385	CHECK	08/20/2020	GANNETT SATELLITE INFORMATION NETWORK, LLC	131.71
73386	CHECK	08/20/2020	GLENDALE TOWN CENTER	25,895.83
73387	CHECK	08/20/2020	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	1,145.61
73388	CHECK	08/20/2020	INDIANA BUREAU OF MOTOR VEHICLES	15.00
73389	CHECK	08/20/2020	JACK ELLIS HOLLINGSWORTH ARCHITECT INC.	1,000.00
73390	CHECK	08/20/2020	JEREMY SOUTH	150.00
73391	CHECK	08/20/2020	POMP'S TIRE SERVICE	252.51
73392	CHECK	08/20/2020	SHOWCASES	18.28
73393	CHECK	08/20/2020	SONDHI SOLUTIONS	554.87
73394	CHECK	08/20/2020	SPRINT PCS	4,066.19
73395	CHECK	08/27/2020	ALLEN IRRIGATION COMPANY, INC.	451.00
73396	CHECK	08/27/2020	AMERICAN UNITED LIFE INSURANCE CO	3,322.87
73397	CHECK	08/27/2020	ARTHUR J. GALLAGHER RISK MANAGEMENT SERVICES, INC	81,157.25
73398	CHECK	08/27/2020	CHARITABLE ADVISORS	490.00
73399	CHECK	08/27/2020	CITIZENS ENERGY GROUP	983.79
73400	CHECK	08/27/2020	COMMUNITY OCCUPATIONAL HEALTH SERVICES	1,600.00
73401	CHECK	08/27/2020	CONSTELLATION NEWENERGY - GAS DIVISION, LLC	749.40
73402	CHECK	08/27/2020	DACO GLASS & GLAZING INC	325.00
73403	CHECK	08/27/2020	ESSENTIAL ARCHITECTURAL SIGNS, INC	90.00
73404	CHECK	08/27/2020	FERGUSON FACILITIES SUPPLY	34.00
73405	CHECK	08/27/2020	GALE GROUP THE	3,667.95
73406	CHECK	08/27/2020	GLENDALE TOWN CENTER	25,895.83
73407	CHECK	08/27/2020	GREY HOUSE PUBLISHING	162.00
73408	CHECK	08/27/2020	IBJ MEDIA	108.25
73409	CHECK	08/27/2020	INFORMATION TODAY, INC.	304.53
73410	CHECK	08/27/2020	LADOSHA L. WRIGHT	100.00
73411	CHECK	08/27/2020	MICHAEL A. REUTER CONSULTING SERVICES, INC.	1,400.00
73412	CHECK	08/27/2020	MIDWEST ASSOCIATES OF INDIANAPOLIS, LLC	1,000.00
73413	CHECK	08/27/2020	OFFICEWORKS	28,720.02
73414	CHECK	08/27/2020	PAYPAL	54.10
73415	CHECK	08/27/2020	RFS GROUP LLC	1,664.20
73416	CHECK	08/27/2020	RJE BUSINESS INTERIORS	16,928.05
73417	CHECK	08/27/2020	ROWLAND DESIGN, INC.	3,528.93
73418	CHECK	08/27/2020	SCHMIDT ASSOCIATES, INC	11,275.84
73419	CHECK	08/27/2020	SIGNARAMA DOWNTOWN INDIANAPOLIS	2,330.01
73420	CHECK	08/27/2020	THE HARMON HOUSE L.L.C.	200.00
73421	CHECK	08/27/2020	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	3,372.93
73422	CHECK	08/27/2020	UNITED PARCEL SERVICE	123.73
73423	CHECK	08/27/2020	WEDDING DAY MAGAZINE	500.00
73424	CHECK	08/27/2020	THE KNOT WORLDWIDE, INC	1,525.00
303116	EFT	08/06/2020	ACORN DISTRIBUTORS, INC	37.80
303117	EFT	08/06/2020	BACKGROUND BUREAU INC.	200.00
303118	EFT	08/06/2020	BAKER & TAYLOR	7,817.53
303119	EFT	08/06/2020	BAKER & TAYLOR	6,974.28
303120	EFT	08/06/2020	BAKER & TAYLOR	13,587.08
303121	EFT	08/06/2020	BRODART COMPANY CONTINUATIONS	164.62
303122	EFT	08/06/2020	DEMCO, INC.	1,726.10
303123	EFT	08/06/2020	G4S SECURE SOLUTIONS (USA) INC.	37,457.69
303124	EFT	08/06/2020	INDIANA PLUMBING AND DRAIN LLC	247.00
303125	EFT	08/06/2020	INDIANAPOLIS RECORDER	351.00
303126	EFT	08/06/2020	MOORE INFORMATION SERVICES, INC	318.90
303127	EFT	08/06/2020	OVERDRIVE INC	44,264.94
303128	EFT	08/06/2020	RECORDED BOOKS	2,614.74
303129	EFT	08/13/2020	ABELL ELEVATOR SERVICE CO	1,662.50
303130	EFT	08/13/2020	BAKER & TAYLOR	184,711.41
303131	EFT	08/13/2020	BAKER & TAYLOR	39.67
303132	EFT	08/13/2020	BAKER & TAYLOR	9,253.79
303133	EFT	08/13/2020	BAKER & TAYLOR	12,770.12
303134	EFT	08/13/2020	CENTRAL SECURITY & COMMUNICATIONS	2,920.00
303135	EFT	08/13/2020	DANCORP INC. DBA DANCO	500.00

No.	Type	Date	Reference	Amount
303136	EFT	08/13/2020	EBSCO INFORMATION SERVICES	1,019.95
303137	EFT	08/13/2020	G4S SECURE SOLUTIONS (USA) INC.	701.73
303138	EFT	08/13/2020	INDIANA PLUMBING AND DRAIN LLC	326.00
303139	EFT	08/13/2020	KLINES QUALITY WATER, INC	35.50
303140	EFT	08/13/2020	LEVEL (3) COMMUNICATIONS, LLC	3,241.96
303141	EFT	08/13/2020	MIDWEST TAPE, LLC	625.98
303142	EFT	08/13/2020	POWERS & SONS CONSTRUCTION	424,198.80
303143	EFT	08/13/2020	RECORD AUTOMATIC DOORS, INC	889.00
303144	EFT	08/13/2020	RECORDED BOOKS	13,464.12
303145	EFT	08/13/2020	RICOH USA, INC. - 12882	4,699.42
303146	EFT	08/13/2020	STENZ MANAGEMENT COMPANY, INC	244.96
303147	EFT	08/13/2020	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	8,682.15
303148	EFT	08/13/2020	TECH-LOGIC CORPORATION	84.76
303149	EFT	08/13/2020	THOMSON REUTERS-WEST PUBLISHING CORPORATION	5,293.50
303150	EFT	08/13/2020	TITAN ASSOCIATES	68,577.25
303151	EFT	08/20/2020	ABELL ELEVATOR SERVICE CO	1,497.50
303152	EFT	08/20/2020	ACORN DISTRIBUTORS, INC	266.66
303153	EFT	08/20/2020	ALSCO	689.86
303154	EFT	08/20/2020	BAKER & TAYLOR	2,655.69
303155	EFT	08/20/2020	BAKER & TAYLOR	13,651.95
303156	EFT	08/20/2020	BAKER & TAYLOR	559.68
303157	EFT	08/20/2020	BAKER & TAYLOR	19,497.29
303158	EFT	08/20/2020	BAKER & TAYLOR	71,664.78
303159	EFT	08/20/2020	CDW GOVERNMENT, INC.	454.91
303160	EFT	08/20/2020	CITIZENS THERMAL ENERGY	14,376.63
303161	EFT	08/20/2020	DANCORP INC. DBA DANCO	300.00
303162	EFT	08/20/2020	DEMCO, INC.	8,063.20
303163	EFT	08/20/2020	FINELINE PRINTING GROUP	195.00
303164	EFT	08/20/2020	FLEET CARE, INC.	159.15
303165	EFT	08/20/2020	G4S SECURE SOLUTIONS (USA) INC.	34,184.10
303166	EFT	08/20/2020	MARK'S VACUUM & JANITORIAL SUPPLIES	954.00
303167	EFT	08/20/2020	MIDWEST TAPE - AUDIOBOOKS ONLY	507.17
303168	EFT	08/20/2020	MIDWEST TAPE - PROCESSED DVDS	1,119.93
303169	EFT	08/20/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	729.48
303170	EFT	08/20/2020	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	16,207.99
303171	EFT	08/20/2020	MIDWEST TAPE, LLC	732.98
303172	EFT	08/20/2020	OVERDRIVE INC	90,835.25
303173	EFT	08/20/2020	PERFECTION GROUP, INC.	9,113.61
303174	EFT	08/20/2020	RECORDED BOOKS	865.29
303175	EFT	08/20/2020	RICOH USA, INC. - 12882	10,435.94
303176	EFT	08/20/2020	STENZ MANAGEMENT COMPANY, INC	10,016.64
303177	EFT	08/20/2020	TITAN ASSOCIATES	221.00
303178	EFT	08/20/2020	ULINE	1,328.79
303179	EFT	08/20/2020	VOCERA COMMUNICATIONS, INC.	14,786.00
303180	EFT	08/27/2020	ABELL ELEVATOR SERVICE CO	962.50
303181	EFT	08/27/2020	AUSTIN BOOK SALES	1,493.72
303182	EFT	08/27/2020	BAKER & TAYLOR	104.03
303183	EFT	08/27/2020	BAKER & TAYLOR	5,507.90
303184	EFT	08/27/2020	BAKER & TAYLOR	12,652.67
303185	EFT	08/27/2020	BAKER & TAYLOR AXIS 360 E-BOOKS	2,944.25
303186	EFT	08/27/2020	BRODART COMPANY CONTINUATIONS	117.00
303187	EFT	08/27/2020	DEMCO, INC.	719.45
303188	EFT	08/27/2020	G4S SECURE SOLUTIONS (USA) INC.	778.26
303189	EFT	08/27/2020	INDIANA PLUMBING AND DRAIN LLC	136.00
303190	EFT	08/27/2020	INGRAM LIBRARY SERVICES	1,181.31
303191	EFT	08/27/2020	IRVINGTON PRESBYTERIAN CHURCH	937.50
303192	EFT	08/27/2020	J&G CARPET PLUS	500.00
303193	EFT	08/27/2020	JCOS, INC.	29,777.50
303194	EFT	08/27/2020	KLINES QUALITY WATER, INC	58.15
303195	EFT	08/27/2020	MARK'S VACUUM & JANITORIAL SUPPLIES	420.00
303196	EFT	08/27/2020	MIDWEST TAPE - AUDIOBOOKS ONLY	110.45
303197	EFT	08/27/2020	MIDWEST TAPE - PROCESSED DVDS	39.57
303198	EFT	08/27/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	787.45

No.	Type	Date	Reference	Amount
303199	EFT	08/27/2020	MIDWEST TAPE NON PROCESSED	56.67
303200	EFT	08/27/2020	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	2,713.30
303201	EFT	08/27/2020	MIDWEST TAPE, LLC	842.03
303202	EFT	08/27/2020	OFFICE360	26,355.67
303203	EFT	08/27/2020	OVERDRIVE INC	24,662.15
303204	EFT	08/27/2020	PERFECTION GROUP, INC.	1,063.15
303205	EFT	08/27/2020	RECORDED BOOKS	518.98
303206	EFT	08/27/2020	RYAN FIRE PROTECTION, INC	1,155.00
303207	EFT	08/27/2020	STAPLES	235.72
303208	EFT	08/27/2020	STENZ MANAGEMENT COMPANY, INC	10,897.47
303209	EFT	08/27/2020	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	296.50
303210	EFT	08/27/2020	TITAN ASSOCIATES	1,876.00
Total				<u><u>2,522,512.60</u></u>

Summary by Transaction Type:

Computer Check	\$958,891.82
EFT Check	\$1,665,652.74
Total Payments	\$2,624,544.56
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT

No.	Type	Date	Reference	Amount
830	CHECK	08/06/2020	HAMMOND PUBLIC LIBRARY	27.99
831	CHECK	08/20/2020	CHELSEA OVERSTREET	16.99
			Total	<u>\$ 44.98</u>

Summary by Transaction Type:

Computer Check	\$44.98
EFT Check	\$0.00
Total Payments	\$44.98
Total Voided Items	\$0.00

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT ACCOUNT

No.	Type	Date	Reference	Amount
7702	VOID		NOT USED	0.00
7703	CHECK	08/13/2020	ANIKA WILLIAMS	36.38
7704	CHECK	08/13/2020	CODE BLACK INDY	6,000.00
7705	CHECK	08/13/2020	CREATIVE AQUATIC SOLUTIONS, LLC	228.90
7706	CHECK	08/13/2020	NICOLE NORTON	94.57
7707	CHECK	08/27/2020	CHADWICK J. OFFUTT- GILLENWATER	2,100.00
7708	CHECK	08/27/2020	FLASHBAY, INC.	4,042.00
7709	CHECK	08/27/2020	JA BERG INC.	1,000.00
7710	CHECK	08/27/2020	JUDY GRAY	55.50
7711	CHECK	08/27/2020	LIBRARY IDEAS	34,570.31
303211	EFT	08/27/2020	BAKER & TAYLOR AXIS 360 E-BOOKS	260.55
303212	EFT	08/27/2020	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	627.48
303213	EFT	08/27/2020	OVERDRIVE INC	30,952.90
Total				79,968.59

Summary by Transaction Type:

Computer Check	\$	48,127.66
EFT Check	\$	31,840.93
Total Payments	\$	79,968.59
Total Voided Items	\$	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

September 28, 2020

PERSONNEL ACTIONS

RESOLUTION 41-2020

NEW HIRES:

- Phung Ling, Library Assistant II, Part-Time, Southport, \$15.00 per hour, Effective: August 26, 2020
- Dorcas Mawi, Library Assistant II, Part-Time, Southport, \$13.97 per hour, Effective: August 26, 2020
- Robin Youngworth, Page, Southport, \$10.00 per hour, Effective: June 5, 2020
- Riley Hawkins, Hourly Events Assistant (Temporary), Events, \$13.97 per hour, Effective: September 4, 2020
- Christopher Hogsett, Computer Assistant II, Central, \$15.02 per hour, Effective: September 9, 2020
- Kenedy Manuel, Page, Glendale, \$10.00 per hour, Effective: September 16, 2020
- James Dunne, Page, Glendale, \$10.00 per hour, Effective: September 16, 2020

INTERNAL CHANGES:

- Rebecca Staley from Processing Assistant I, Processing, \$16.98 per hour to Processing Assistant II, Processing, \$17.83 per hour, Effective: August 30, 2020
- Yolanda Morales from Team Member, Shipping & Receiving, \$15.02 per hour to Processing Assistant II, Processing, \$16.02 per hour, Effective: September 13, 2020
- Jennifer Wakolbinger from Public Services Associate II, Part-Time, Wayne to Public Services Associate II, Part-Time, Haughville, No Change in Pay, Effective: August 30, 2020
- Suzy Heilman from Public Services Librarian, Part-Time, Franklin Road to Public Services Librarian, Full-Time, Southport, No Change in Pay, Effective: September 13, 2020
- Briana Parker from Page, Warren, \$10.00 per hour to Library Assistant II, Part-Time, Lawrence, \$13.97 per hour, Effective: September 13, 2020
- Tess Bellamy from Hourly Public Services Associate I (SUB), Lawrence, \$16.15 per hour to Library Assistant II, Full-Time, \$13.97 per hour, Effective: September 13, 2020
- Deb Ehret from Manager, Spades Park, \$24.92 per hour to Manager, Pike, \$28.80 per hour, Effective: August 30, 2020
- Tia Jah Wynne Ayers from Manager, Pike, to Manager, Spades Park, No Change In Pay, Effective: August 30, 2020
- Dallas Sims from Administrative Assistant I, Part-Time, Public Services to Administrative Assistant I, Full-Time, Public Services, No Change in Pay, Effective: August 30, 2020
- Alysha Zemanek from Library Assistant II, Part-Time, Central to Library Assistant II, Full-Time, Central, No Change in Pay, Effective: September 27, 2020
- Kevin Summers from Public Services Librarian, Southport to Public Services Librarian, Garfield Park, No Change in Pay, Effective: September 27, 2020
- Kimberly Andersen, Manager, ILS Project, IT, \$30.30 per hour to Project Manager, Public Services, \$30.30 per hour, Effective: August 30, 2020

RE-HIRES: (None Reported)

SEPARATIONS:

- Migna Jones, Library Assistant II, Decatur, 2 years and 1 month, Effective: August 18, 2020
- Linda Laurie, Library Assistant II, Warren, 5 years and 5 months, Effective: September 12, 2020
- Marcia Compliment, Library Assistant II, Warren, 7 years and 8 months, Effective: August 8, 2020
- Virginia Rosemeyer, Library Assistant II, Warren, 23 years and 2 months, Effective: August 29, 2020
- Lisa Anderson, Activity Guide, InfoZone, 2 years, Effective: August 14, 2020
- Grace Garman, Page, Southport, 5 months, Effective: August 7, 2020
- Forrest Hobson, Hourly Computer Assistant II, College, 1 year and 9 months, Effective: August 13, 2020
- Matthew Daugherty, Library Assistant II, Lawrence, 1 year, Effective: August 16, 2020
- Azucena Guerrero-Ruiz, Library Assistant II, Haughville, 1 year and 3 months, Effective: August 20, 2020
- Rebekah Cho, Hourly Public Services Associate I, Learning Curve, 1 year, Effective: August 21, 2020

INACTIVE:

- Karen Page, Page, Southport, Inactive: August 17, 2020
- Donald Piper, Page, Central, Inactive: August 21, 2020
- Jerome Bingham, Page, Central, Inactive: August 19, 2020

RE-ACTIVATE:

- Barbara Miller, Page, Eagle, Re-activate: September 14, 2020

RECLASSIFICATION: (None Reported)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
TRAVEL AND TRAINING ACTION
RESOLUTION 41- 2020

WHEREAS it is the opinion of the Board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Deb Lambert	CMSA	1201	VIRTUAL	Resilient Together Webinar	10	\$ 180.00	\$ -	\$ -	\$ -	\$ 180.00
Jennifer Hendzlik	CMSA	1201	VIRTUAL	Resilient Together Webinar	10	\$ 180.00	\$ -	\$ -	\$ -	\$ 180.00
Jackie Nytes	CEO	1000	VIRTUAL	Resilient Together Webinar	10	\$ 180.00	\$ -	\$ -	\$ -	\$ 180.00
John Helling	PUBSVC	2001	VIRTUAL	Resilient Together Webinar	10	\$ 180.00	\$ -	\$ -	\$ -	\$ 180.00
Sarah Batt	CMSA	1201	VIRTUAL	Resilient Together Webinar	10	\$ 180.00	\$ -	\$ -	\$ -	\$ 180.00
Carrie Waterson	COM	1600	VIRTUAL	Resilient Together Webinar	10	\$ 180.00	\$ -	\$ -	\$ -	\$ 180.00
Tonya Franklin	CEN	1406	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Doriene Smither	DEC	2006	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Joe Backe	COM	1600	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Sharon Smith	FAC	1800	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Deb Champ	IT	1101	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Greg Hill	LAW	2013	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Jayne Walters	WIN	2020	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Victoria Duncan	CMSA	1201	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Jennifer Hendzlik	CMSA	1201	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Peggy Wehr	NORA	2014	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Melinda Mullican	WAY	2019	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Kris Gould	COL	2002	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Robin Kelley	CEN	1402	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Pam Swaidner	CMSA	1201	VIRTUAL	Racial Equity Training	10	\$ 350.00	\$ -	\$ -	\$ -	\$ 350.00
Jessica Moore	CEO	1000	VIRTUAL	Mid-States MSDC	10	\$ 1,100.00	\$ -	\$ -	\$ -	\$ 1,100.00

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Travel/Mileage	Lodging	Per Diem	Total
Robin Hanks	E38	2008	VIRTUAL	ILF - Youth Services Conf.	10	\$265.00	\$0.00	\$0.00	\$0.00	\$265.00
Shelby Peak	FRA	2021	VIRTUAL	ILF - Youth Services Conf.	10	\$165.00	\$54.00	\$0.00	\$0.00	\$219.00
Mary Luzader	COL	2002	VIRTUAL	ILF - Youth Services Conf.	10	\$265.00	\$0.00	\$0.00	\$0.00	\$265.00
Kathleen Laratta	PIKE	2015	VIRTUAL	ILF - Youth Services Conf.	10	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
Katie Warrener	IRV	2004	VIRTUAL	ILF - Youth Services Conf.	10	\$115.00	\$0.00	\$0.00	\$0.00	\$115.00
Rachel Jamieson	LAW	2013	VIRTUAL	ILF - Youth Services Conf.	10	\$115.00	\$0.00	\$0.00	\$0.00	\$115.00
Jessica Neeb-Smith	WAY	2019	VIRTUAL	ALSC National Institute	10	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00
Catherine Scheib	WAY	2019	VIRTUAL	Difference is You	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Montoya Barker	LAW	2013	VIRTUAL	Difference is You	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Genira Newell	LAW	2013	VIRTUAL	Difference is You	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tony Van Pelt	WIN	2020	VIRTUAL	Difference is You	10	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Teresa Breach	OUT	1506	VIRTUAL	Bilingual Storytime Biblio	10	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00
Emilie Lynn	OUT	1506	VIRTUAL	ABOS Virtual Conference	10	\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
Ellen Flexman	OUT	1506	VIRTUAL	ABOS Virtual Conference	10	\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
Lauren Thorne	CEN	1402	VIRTUAL	ABOS Virtual Conference	10	\$80.00	\$0.00	\$0.00	\$0.00	\$80.00
John Helling	PUBSVC	2001	VIRTUAL	Fostering Antiracist Culture	10	\$305.00	\$0.00	\$0.00	\$0.00	\$305.00
Jessica Moore	CEO	1000	VIRTUAL	Fostering Antiracist Culture	10	\$305.00	\$0.00	\$0.00	\$0.00	\$305.00

TOTAL \$9,339.00